

Public Document Pack



SOUTH (OUTER) AREA COMMITTEE

Meeting to be held in Rothwell One Stop Centre
On Monday, 16th September, 2013 at 4.00 pm

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood;
L Mulherin	-	Ardsley and Robin Hood;
K Renshaw	-	Ardsley and Robin Hood;
R Finnigan	-	Morley North;
B Gettings	-	Morley North;
T Leadley	-	Morley North;
N Dawson	-	Morley South;
J Elliott	-	Morley South;
S Varley	-	Morley South;
K Bruce	-	Rothwell;
S Golton	-	Rothwell;
D Nagle	-	Rothwell;

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Shaid Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 15 JULY 2013</p> <p>To confirm as a correct record the minutes of the meeting held on 15 July 2013</p>	
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8			<p>DEPUTATION TO SOUTH (OUTER) AREA COMMITTEE: SITE ALLOCATION PLAN - SITES 3081A/3081B (ARDSLEY & ROBIN HOOD)</p> <p>To receive a deputation in respect of concerns which relate to the Site Allocation Plan - Sites 3081A/3081B (Ardsley & Robin Hood). In line with Area Committee Procedure Rules 6.18 – 6.23, a deputation shall consist of at least 2 and no more than 5 people, and shall not be more than 5 minutes in duration.</p>	
9			<p>HIGH SPEED RAIL (HS2) PHASE 2</p> <p>To receive and consider the attached report of the Chief Officer, Highways and Transportation.</p> <p>Presentation 5 Minutes/Discussion 5 Minutes Presenting Officer: Andrew Hall</p>	1 - 8
10			<p>UPDATE ON WELFARE BENEFIT CHANGES</p> <p>To receive and consider the attached report of the Chief Officer, Welfare and Benefits</p> <p>Presentation 15 minutes/Discussion 5 Minutes Presenting Officer: Dave Roberts/Simon Costigan</p>	9 - 54
11			<p>A SUMMARY OF KEY WORK</p> <p>To receive and consider the attached report of the Area Leader – South East Leeds</p> <p>Presentation 5 Minutes/Discussion 5 Minutes Presenting Officer: Aretha Hanson</p>	55 - 84
12			<p>WELLBEING BUDGET REPORT</p> <p>To receive and consider the attached report of the Assistant Chief Executive (Customers and Communities)</p> <p>Presentation 5 Minutes/Discussion 5 Minutes Presenting Officer: Aretha Hanson</p>	85 - 98

Item No	Ward	Item Not Open		Page No
13			DATE AND TIME OF NEXT MEETING Monday, 21 October 2013 at 4.00 p.m.	

Report of Chief Officer, Highways and Transportation

Report to Outer South Area Committee

Date: 16 September 2013

Subject: HIGH SPEED RAIL (HS2) PHASE 2

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Rothwell	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Government published its Command Paper proposals for High Speed Rail Phase Two on 28 January 2013 setting out the route to Leeds, Manchester and links to the North.
2. The paper outlined the Initial Preferred Route into the city and location of a new station the city centre 'Leeds (New Lane)'. The route in to the city passes to the East of Leeds very close to Woodlesford and the link to the North passes to the West of Swillington and North of Garforth and Micklefield.
3. At the time of the Phase 2 announcement a consultation on the Government's proposals for the Phase 2 Exceptional Hardship Scheme' were also announced. This closed on the 20 May and the Council's submission is referenced in this report.
4. The Government has since announced on the 17 July the formal consultation on Phase 2 and published the Phase 2 Exceptional Hardship Scheme. The consultation closes on the 31 January 2014 for which a formal City Council response will be prepared.

Recommendations

5. Area Committee members are requested to:
 - a. Consider the content of this report;

- b. Note the current position with regard to the Government's high speed rail Phase 2 proposals and formal consultation for HS2 Phase 2; and
- c. Note the Council's previous submission to the Government's Phase 2 Exceptional Hardship Scheme consultation and the intention to provide a formal City Council response to the formal scheme consultation.

1 Purpose of this report

- 1.1 This report provides information and an update to the Area Committee on the Government's proposals for Phase 2 of the High Speed Rail (HS2) project extending the route to Leeds and connecting to the East Coast Main Line.

2 Background information

- 2.1 The Government announced its proposals for Phase 2 of high speed rail (HS2) extending the previously announced Phase 1 route from London to Birmingham with a "Y" shaped extension serving Leeds, Manchester and linkages to the East and West Coast main lines in a Command Paper on 28 January 2013. Previously the final proposals for Phase 1 of HS2 were confirmed in January 2012.
- 2.2 The high speed rail line will be an entirely new route designed for a new fleet of trains travelling at 225mph, but with potential for 250mph, giving an indicative journey time of 1 hour 22 minutes from Leeds to London Euston. It is anticipated that three trains per hour could run from London to each of the destinations of Birmingham, Manchester and Leeds, with each carrying up to 1,100 passengers with additional services between Birmingham and the Northern cities. The proposed opening date for the route to Leeds and Manchester is 2032/33 (Birmingham is 2027).
- 2.3 The Command Paper stated that HS2 Phase 2 will help to support the creation of some 60,000 jobs in the cities of the Midlands and the North. Up to 10,000 jobs are anticipated in construction; 1,400 in operation and maintenance jobs; and almost 50,000 around the proposed stations. Overall the Government estimates that the HS2 network would support over 100,000 jobs across Britain.
- 2.4 Leeds is expected to provide the single largest market for HS2 on the eastern leg of the network. The demand for long distance rail services in the city region is concentrated in Leeds city centre, with lower levels of demand from the wider city region. Around one in every five passengers travelling from Leeds to London is assumed to have interchanged from another rail service.
- 2.5 Since the Government reaffirmed its support for the high speed rail network after the 2010 Election and prior to the Phase 2 announcement HS2 Ltd engaged only on a limited confidential basis with local authorities affected by the proposed station sites. There was no consultation or prior input the line of route.
- 2.6 The 'Eastern Leg' of the Y-shaped route, 'West Midlands to Leeds Initial Preferred Route' will serve proposed stations in the East Midlands, South Yorkshire and Leeds, 'Leeds (New Lane)'. A connection to the East Coast Main Line south of York is proposed for through services to the North (Appendix Plan 1).

3 Main issues

- 3.1 The specific details are set out in the technical documents accompanying the Command Paper in include the Line of Route and station location drawings and an environmental report.

- 3.2 The initial preferred option for the route enters Leeds district between Altofts and Oulton running North past the Eastern edge of and Woodlesford before crossing the Leeds-Castleford railway line, the Aire and Calder Navigation and the River Aire. It then runs Northwards to pass the Western edge of Swillington before swinging near to the M1 motorway past the Northern edge of Garforth. Thereafter it follows the existing Leeds to York railway corridor and thence connecting to that line north of Church Fenton and thence running on the classic railway to meet the East Coast Main Line to a Colton Junction South of York.
- 3.3 A route into Leeds leaves the line running to the North to the East of Woodlesford and Oulton before curving round the Northern edge of the village crossing the existing railway and canal which are followed to point adjacent to the M1 overpass from whence the line runs within the existing Castleford to Leeds railway corridor to enter the city centre (Plan 2a). After passing beneath M621 Junction 4 the line rises above the existing street level to terminate at a new station at Leeds (New Lane) in the South Bank area just south of the River Aire.
- 3.4 The proposed station in Leeds city centre at New Lane is to be connected to the present station by overhead walkway. The station will be elevated some 10 metres above ground level. Much detail about the station arrangements, connectivity and interchange is yet to be confirmed.
- 3.5 A range of station and route alternatives were prepared by HS2 Ltd prior to the final announcement and these are detailed in their report to the Secretary of State. As well as initial station preference for New Lane a site to the north of the existing Leeds station, 'Leeds Station North' was also identified. Similarly a wide range of route options for accessing the city were identified.. A maintenance depot at New Crofton in Wakefield District also forms part of the proposals.
- 3.6 An environmental report has been prepared. However, the main impacts of the scheme in Leeds district appear to be in the Aire Valley in the vicinity of Woodlesford and to the south of Swillington where, because of the topography, the railway is elevated above ground level by extensive viaducts which reach to a height of some 20 metres in place. Furthermore, the east of Woodlesford where the Leeds line diverges from the northern line the lines are at differential heights requiring multi-level viaducts at the intersection. Further north the line passes through generally rising ground and a significant part is in cutting.
- 3.7 Because the scheme is at the preliminary stage and on account of the way it has been developed there is at present no statutory obligations on the Government to compensate home and property owners who may have already been disadvantageously affected. For this reason the Government prepared an Exceptional Hardship Scheme (EHS) for Phase 1 of the route and as part of the Phase proposals they instigated consultation on a similar scheme for Phase 2. This consultation opened with the January announcement and closed on 20 May. In a similar way to Phase 1 the scheme is open to those property owners, mostly residential, who have a demonstrable and pressing need to sell their homes and are able to demonstrate hardship should they be unable to do so.
- 3.8 The Council formally responded to this consultation with the view that the compensation scheme is necessary, but that it potentially could be improved

especially in terms of administrative efficiency to provide fast, fair and efficient settlement for those who meet the criteria. These comments were made without prejudice to the Council's views on the Phase 2 scheme itself and the station and line of route and scope for modification and improvement to the route to eliminate or reduce the need for compensation in the first place as part of the finally adopted scheme proposals.

- 3.9 Leeds City Council's representation disagreed with the critical underpinning of EHS Criterion 3, 'Efforts to sell and the Impact of Blight', and Criterion 5 'Exceptional Hardship'. The proposed Exceptional Hardship Scheme for Phase 2, whilst acknowledging the blighting effect, only considers putting in place a procedure for dealing with cases of 'exceptional hardship', until safeguarding of the routes trigger the statutory blight measures under the Town and Country Planning Act 1990.
- 3.10 In July 2013 the Government announced its decision to proceed with the Phase Two EHS on 17, publishing 'HS2 Phase Two Exceptional Hardship Scheme Decision Document' and accompanying EHS Application Guidance. The Decision Document outlines 'The stated purpose of the scheme is to assist owner occupiers of property who have an urgent need to sell their property in order to escape or avoid exceptional hardship', among the changes, a streamlined process for re-application will be introduced. However the government states that in terms of exceptional hardship 'in order to demonstrate that it is necessary for the Government to step in and acquire a property it is only right that applicants first demonstrate all reasonable efforts to sell the property in the same way that they would if there were no plans or HS2. We believe that this is in the best interests of applicants, communities and taxpayers'.
- 3.11 On 17 July the Secretary of State for Transport announced the commencement of formal consultation on the HS2 Phase 2 proposals and published details of the Phase 2 Exceptional Hardship Scheme. The consultation will run until 31 January 2014.
- 3.12 The Government has also established in June an independent expert group to maximise the economic benefits – including job creation – generated by the flagship rail project which is chaired by Commercial Secretary and former head of LOCOG Lord Deighton.
- 3.13 It is presently anticipated that following the formal consultation the Government through HS2 Ltd will progress the confirmation of the final scheme proposals during 2014-15 prior to the preparation of a Hybrid Bill for Phase 2 to be laid before the next Parliament.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 At the time of the Government's January announcement there had been no local consultation with the Council or any other local authorities, stakeholders, businesses or residents about the line of the proposed new route. The Department for Transport and HS2 Ltd have been pressed by the Council and local Members of Parliament to initiate such consultation and to do this in advance of the formal consultation being announced. Officials from HS2 Ltd and the Department have subsequently met with officers and with senior Councillors and a meeting has also been held between HS2 Ltd, local Ward Members and the MP for Elmete Constituency.
- 4.1.2 Ward Members received an advisory briefing immediately prior to the January announcement and subsequently were briefed on the available details of the initial proposals. Subsequently officers have provided further briefings to Members and have attended local meetings in Woodlesford and Swillington.
- 4.1.3 A formal response to the Government's proposals for Phase 2 Exceptional Hardship Scheme for compensation was submitted on the 20 May and is referenced in this report.
- 4.1.4 Following the Government's further announcement of formal consultation the City Council will prepare and submit a formal response.
- 4.1.5 As part of the consultation a series of local events will be held along the Phase 2 route as follows:-

Event Area	Date and Time	Venue
Leeds	Friday 18 th October (12pm – 8pm)	The Met Hotel, King Street
Leeds	Saturday 19 th October (10am-5pm)	The Met Hotel, King Street
Garforth	Thursday 31 st October (12pm-8pm)	Garforth Academy, Lidgett Lane
Woodlesford	Friday 1 st November (12pm-8pm)	TBC

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 This report updates the Area Committee Members on the Government's proposals for HS2 Phase 2. Elsewhere it is noted that the Government has commenced formal consultation on the proposals. In the course of preparing the Council's response it will then be possible to assess the EDCI implications of the proposals.

4.3 Council policies and City Priorities

- 4.3.1 The anticipated economic benefits of high speed rail have the potential to contribute to the Vision for Leeds 2030 to be the best city in the UK. Improvements to strategic connectivity support the City Priorities and the West Yorkshire Local Transport Plan (LTP3). Nevertheless the more detailed and specific impacts of the proposals on local communities and businesses suggest that further detailed work on the proposals by HS2 Ltd is necessary to demonstrate an acceptable scheme and that appropriate mitigation and compensation arrangements are in place for unavoidable adverse impacts.

4.4 Resources and value for money

- 4.4.1 The announcement has no immediate issues in terms of resources or value for money. At present the responses to the publication of the Government's initial preferred option is being met through existing Council resources. It is however likely for such a complex scheme that further detailed advice and analysis will be required in due course.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no specific legal implications for the Council at present regarding the Government's initial preferred route options for Phase 2. Nevertheless, HS2 is a very large and complex project and therefore it is clear that the detailed proposals are likely to raise wide ranging issues of legal and regulatory nature including regulatory, property and environmental matters.

4.6 Risk Management

There are no immediate risk management issues. Appropriate arrangements will be put in place as the Council's engagement with the project is developed through the detailed scheme development public consultation stages and future statutory processes.

5 Conclusions

- 5.7 The development of a direct High-Speed Rail Line to Leeds, would significantly contribute to the Vision for Leeds to become the best city in the UK by 2030, promoting the regions long term economic competitiveness.
- 5.8 The location of a new city centre station at Leeds New Lane would maximise connectivity from a wider area and ensure wider integration into the transport network. This would make a significant contribution to the City's aspirations to support the role of the City Centre as an economic driver for the District and City Region, and transform the South Bank into a well connected, sustainable business and residential community.
- 5.9 The route location has very significant impacts for some local communities which will need to be addressed as part of the Governments formal consultation process. The Council will engage with the Government and HS2 Ltd on all matters including local community issues relating to the scheme.

A formal response to the Government's formal consultation on proposed HS2 Phase 2 scheme will be prepared for submission by the closing date of 31 January 2014.

6 Recommendations

6.1 Area Committee members are requested to:

- i) Consider the content of this report;
- ii) Note the current position with regard to the Government's high speed rail Phase 2 proposals and formal consultation for HS2 Phase 2; and
- iii) Note the Council's previous submission to the Government's Phase 2 Exceptional Hardship Scheme consultation and the intention to provide a formal City Council response to the formal scheme consultation.

7 Background documents¹

7.1 The following background material has contributed to the preparation of this report:

- i) Command Paper: [High speed rail: investing in Britain's future phase two - the route to Leeds, Manchester and beyond](#), (and supporting documents) Department for Transport, January 2013.
- ii) High speed rail: investing in Britain's future phase two - Consultation from the West Midlands to Manchester, Leeds and beyond, Department for Transport, July 2013.

HS2 Phase Two Exceptional Hardship Scheme - Decision document, Department for Transport, July 2013.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



Report author: S Carey/D
 Roberts/Thomas O'Donovan
 Tel: 51655

Report of Chief Officer, Welfare and Benefits

Report to Outer South Area Committee

Date: Monday 16th September 2013

Subject: Update on Welfare Benefit changes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Significant welfare changes were introduced in April 2013 and the impact of these changes has seen more tenants fall into arrears with their rent and their Council Tax. Steps have been taken to mitigate the impact of the changes, including changes to recovery processes, and support is being provided to those tenants who engage with the council about their arrears.

2. The Discretionary Housing Payments scheme, which provides support to tenants affected by the welfare changes, is on track to spend the full £1.9m budget with the bulk of this spend going on those deemed to be priority cases within the Council's policy. Further funding may be available this year from DWP but this is subject to a bidding process and details of the process have yet to be announced.

3. The Local Welfare Support scheme, which has replaced the Social Fund scheme in Leeds, provides goods and services rather than cash to those in need. The spend in the 1st quarter clearly shows that there will be an underspend against this fund and, as a consequence, proposals will be developed and taken to Executive Board for alternative uses of this funding. Proposals will also be developed on potential Local Welfare Support schemes for 2014/15. It is intended to discuss these proposals for the 14/15 scheme with Area Committees ahead of an Executive Board recommendation.

4. The roll out of Universal Credit has started with a further 6 small areas announced as Universal Credit sites. The main roll out of Universal Credit is now not expected until late 2014 or even later. Nevertheless, preparations continue and one of the key

aspects of the preparations relates to tackling high cost lenders in the city. A plan of action has been developed that includes city-wide and locality-based events and the report seeks input from Area Committees for the programme.

Recommendations

5. The Committee is asked to:
 - a) Note the information about the impact of the welfare reforms;
 - b) Note the information about the campaign against high cost lenders and contribute to options for locality-based events and initiatives to support the campaign
 - c) Note the work ongoing in the locality in response to the welfare changes

1. Purpose of this report

- 1.1 The report provides an update of the impact of the welfare reforms at both a city-wide and ward-level basis and also provides information on arrangements that have been put in place to support tenants.
- 1.2 The report details some of the preparations that are underway for Universal Credit with a focus on locality-based support that can be provided. A key element of the preparations for Universal Credit and a response to the welfare reforms is a programme of work aimed at tackling the issue of payday and high cost lending in the city. The report provides information about this programme and seeks input from Area Committees on how the programme of activity can work at a locality level.

2 Background information

- 2.1 As part of the Government's programme of welfare reforms, changes to Housing Benefit, Council Tax Benefit and the Social Fund came into effect from April 2013. These changes mean that:
 - Working age social sector tenants deemed to have one or more spare bedrooms see their Housing Benefit reduced;
 - The majority of working age households see their Council Tax Support reduced by 19%; and
 - Funding allocated to the Crisis Loans and Community Care Grants elements of the Social Fund is devolved to local councils.
- 2.2 In recognition of the difficulties these changes may cause for some families, the Government increased funding to local Councils for Discretionary Housing Payments schemes. Funding for Leeds increased from £800k in 12/13 to £1.9m in 13/14.
- 2.3 Further welfare changes came into effect later in the year.
 - Personal Independence Payments (PIP), which replaces Disability Living Allowance, came into effect from June 2013 for new claims only. The main programme of reviewing DLA cases to see whether they will transfer to PIP, starts in October 2015 although DLA claims that are due to be reviewed before then will be considered for PIP earlier;
 - The Benefit Cap comes into effect in Leeds from 12th August 2013 and will see around 424 families lose some or all of their Housing Benefit.
- 2.4 A number of analyses have been carried out on the total impact in Leeds of the programme of welfare changes. Sheffield Hallam University estimates that the changes see a loss of benefit of £232m a year in Leeds, while the LGA's analyses estimates the loss in Leeds at £171m a year.

- 2.5 The welfare changes come at a time when there is significant concern about the growing use of payday and high interest rate lending which is a growing sector of the unsecured lending market.

High Cost Lenders (HCL)

- 2.6 According to a recent analysis by Price Waterhouse Coopers and the Local Data Company, statistics show retail store closures have climbed tenfold in one year. However, pound shops, pawnbrokers, charity shops, cheque cashing, payday loan shops and betting shops are bucking the trend and showing considerable growth. The table below shows the 'risers and fallers' by business type across the UK's top 500 town centres during 2012:

Risers	Net Change (%)	Fallers	Net Change (%)
Cheque Cashing/Payday Loans	+20.0	Card & Poster Shops	-23.4
Pound shops	+13.0	Computer Games	-45.0
Pawnbrokers	+13.2	Women's Clothes Shops	-7.2
Charity shops	+2.7	Recruitment Agencies	-15.1
Betting Shops	+3.3	General Clothing	-8.7
Supermarkets	+3.6	Health Foods & Products	-24.7
Coffee Shops	+3.4	Banks & Financial Institutions	-2.9

Table - Top risers and fallers by business type in 2012 (Source: Local Data Company)

- 2.7 Work was undertaken in 2012 to try to determine the numbers of money shops in Leeds city centre and in district centres. This is not straightforward because there is no clear planning or industrial classification to distinguish these types of shops. **However, from available sources of information a list was compiled and is attached to this report at Appendix 4**
- 2.8 The high cost lending market (Home Credit, Pawn Brokers, Money Shops, Payday Lenders, rent-to-buy) was estimated by the OFT to be £7.5 billion in loans to consumers in 2008¹. The equivalent figure for payday loans at that time was £900 million but it is reported that this figure will have more than doubled by 2011. It is further estimated that 5 million people in the UK access high cost credit of which 2 million use payday lenders.
- 2.9 If this national picture is equated to the Leeds population it means that up to 60,000 people in Leeds may use high interest lenders including approximately 22,500 people who may take out Payday loans. In addition to the social cost, this market represents a potentially huge impact on the Leeds economy. Based on national data, the high cost market in Leeds could be in the region of £90m. If everyone using high cost credit in Leeds had access to affordable sources this could reduce the cost of borrowing by up to £60m in a year to Leeds families. Even a 10% penetration into this market would represent a significant annual gain for Leeds communities and the economy.

¹ OFT, Review of High Cost Credit, June 2010

- 2.10 According to research company Data Monitor, the payday lending market could account for £3.4bn of loans by 2014.
- 2.11 The StepChange debt charity, which provides a national debt counselling service, has said that more than twice as many people who sought help with debts in 2012 had payday loans compared with 2011. It helped 36,413 people last year who had payday loan debts, some 20,000 more than the previous year. They also reported that 42% of their clients under age 25 had payday loans. This is a fourfold increase in just 2 years.
- 2.12 Earlier this year the Office of Fair Trading (OFT) undertook a review of the businesses of the top 50 payday lenders (which together account for around 90% of the payday market by turnover). The review found a number of examples of non-compliance with the industry code of practice including:
- Failing to show the APR interest of their loans;
 - %age APR or calculated examples not prominent enough on their sites;
 - Omitting or downplayed information about the costs and risks to the borrower;
 - Not conducting adequate affordability assessments;
 - Actively promoting rolling over loans for an extended term when borrowers would be better served by a repayment plan;
 - A number of firms were using aggressive debt collection practices.
- 2.13 As a result, the sector will face advertising curbs and be under closer supervision. The government wants to limit the number of adverts shown per hour on TV and ensure that terms and conditions are displayed more prominently.
- 2.14 The OFT also required the companies to take immediate steps to address areas of non-compliance or risk losing their consumer credit licence. After the end of the 12 week deadline set by the OFT, 14 of the companies indicated that they were to withdraw from the payday lending market (1 company failed to respond). In addition the OFT has referred the whole of the industry to the Competition Commission, which has wider powers to deal with some of the issues identified for the protection of consumers.

Financial Conduct Authority (FCA)

- 2.15 The new financial services regulator – FCA - will take over the Financial Services Authority's consumer financial watchdog powers and have powers to cap the cost of payday loans, but not until 2014. The FCA will be granted this key weapon, along with other ways to keep rogue lenders in check. There will however be a 'legal loan sharks' window of opportunity before regulators can limit charges in 2014.

The FCA will also have powers to create rules which will:

- Limit the length of a payday loan
- Impose a limit on the number of times a payday loan is rolled over
- Make a payday loan agreement unenforceable
- Force money or property to be returned to consumers and redress to be given to consumers by a firm

- 2.16 While the regulator will have these powers, it has to assess whether they need to be used. In a recent report (March 2013) from the Department for Business Innovation and Skills (BIS), the Government Minister indicated that whilst: "the Government recognises that a cap might be appropriate at some point in the future" "The Government does not believe that a total cost of credit cap is the best way to address the concerns in the pay day lending market at this time."
- 2.17 In response to these concerns the council is launching a campaign to tackle high cost lenders and information about this campaign is contained in the main issues part of this report.

3 Main issues

- 3.1 **Appendix 1** provides data on the impact of the welfare changes as at the end of July 2013. The data is shown at both city-wide and ward level and, where appropriate, at ALMO level. The main issues to note are set out below.

Social sector size criteria (under-occupancy)

- 3.2 The number of tenancies affected has reduced since the start of April but continues to remain high at 7,834 across the city. The reduction in tenancies affected is fairly consistent across the ALMOs and is likely to reflect the intense activity undertaken to ensure that new and existing tenants are aware of the changes and their implications.
- 3.3 However, the level of rent arrears is increasing as a result of under-occupancy. Of the 7173 ALMO tenants that were affected by under-occupancy at the start of April 2013, 1,934 already owed rent – this equates to 27%. At the end of July 2013, 3,821 of the 6,296 tenants affected owed rent – this equates to 60%. It is clear from this that many tenants are struggling to cope with the changes.
- 3.4 In April 2013, Executive Board agreed a revised rent arrears recovery approach that recognises those who can't pay. The approach focuses on maximising income and signposting to support for issues around debt and budgeting for those tenants who engage with ALMOs about their rent arrears. The Committee may also be aware that consideration is being given to reclassifying some properties where the design of the property means that it would be appropriate to treat the properties as having one bedroom less. Around 850 properties are under consideration and approximately 280 are also affected by the under-occupancy rules.
- 3.5 A more detailed review of how tenants are dealing with the under-occupancy changes will be undertaken in the autumn. This will look at tenants who have moved to more affordable accommodation, tenants who are managing to pay the extra rent and tenants who are struggling to cope with the extra costs.

Discretionary Housing Payments (DHP)

- 3.6 The funding for Discretionary Housing Payments has increased to £1.9m for 13/14 to help deal with issues arising from under-occupancy and the Benefit Cap (see 3.18). This is an increase of £900k on the £1m spent on DHPs in 12/13 –

the vast majority of the spend in 12/13 went on private tenancies as a result of changes to Local Housing Allowance rates.

3.7 The policy for the allocation of DHPs was agreed Executive Board and priorities spend on the following groups:

- Disabled tenants in significantly adapted properties
- Tenants with child access arrangements
- Tenants approaching Pension Credit age
- Foster carers and kinship care
- Pregnant women allocated an additional room for the baby.

3.8 At the end of July 2013, £864k of the £1.9m spend has been committed and, with Benefit Cap coming into effect from 19th August 2013, it is estimated that the full £1.9m allocation will be spent. The breakdown of committed spend to date shows that:

- £572k (66%) has been spent on under-occupancy cases; and
- £292k (34%) has been spent on other cases, mainly private rented sector.

3.9 Following the outcome of a recent judicial review against the under-occupancy changes brought by disabled tenants – which concluded that the under-occupancy changes did not impact on the tenants' human rights – the Government has announced an additional £20m for DHPs. Councils will be able to bid for additional funds from this £20m although the bidding process has yet to be announced.

3.10 Spend against the DHP allocation will continue to be closely monitored and, should the circumstances allow it, the policy will be relaxed to support more applications.

Council Tax Support (CTS) scheme

3.11 Nearly 33,000 households have seen their Council Tax Benefit reduce by 19% as a result of the localisation of Council Tax Support and reduced Government funding. Of these, almost 25,000 previously had their Council Tax met in full by Council Tax Benefit. All Pension Age cases are protected from any reduction and a further 10,000 working age cases have been protected from any reductions under the Council's scheme – these are households where a severe or enhanced disability premium is applicable, where the householder is a lone parent with a child under 5, a carer or a war pensioner or war widow.

3.12 Council Tax collection is down at the end of June 2013 compared to the same point last year by 0.46% which equates to £1.3m less. The overall collection rate is 37.19% with the collection rate for CTS cases at 25.6% and 22.6% for those previously getting full benefit. Following a Central and Resources Scrutiny Board Working Group on recovery approaches, additional reminders have been built into the process and, where appropriate, payment arrangements are accepted where payments are below the level of the weekly or monthly liability. Despite these arrangements, 3,000 CTS cases have been summonsed and liability orders

obtained. This is a legal requirement in order to secure payments directly from DWP benefits.

The Council will need to decide whether to keep the existing scheme or change the scheme for 14/15. Options will be developed for consideration by Executive Board and a public consultation exercise undertaken if changes are proposed.

Local Welfare Support Scheme

- 3.13 Leeds received £2.8m scheme funding for a Local Welfare Support scheme.
- 3.14 A Local Welfare Support Scheme, approved by Executive Board, was put in place with effect from April 2013. The scheme is designed to provide emergency support and to provide help to people and families who need support to remain in the community. Unlike the Social Fund scheme delivered by Jobcentre Plus, the Council's scheme is largely non-cash based. Residents who need help are provided with the goods and services they require. This is in line with most other councils. The approved scheme also agreed to set aside up to £500k to support initiatives which promoted Leeds City Credit Union and increased provision of debt and benefit advice.
- 3.15 As at the end of July 2013, £361k had been spent on providing support to residents and a further £375k allocated to support Leeds City Credit Union and a range of debt and benefit advice initiatives. The scheme has also been adjusted to provide help during the summer to families who would be entitled to Free School Meals during school terms but who are struggling to feed their children during the school holidays.
- 3.16 The adoption of a non-cash based scheme seems to have reduced demand for the scheme and there is likely to be a significant underspend this year. This position is mirrored across West Yorkshire Councils. As the funding for the Local Welfare Support Scheme is not ring-fenced any underspend can be used as the Council sees fit. Options therefore include channelling funding into other initiatives, increasing DHP funding or using the funding to provide a hardship fund for CTS cases. Recommendations will be presented to Executive Board shortly.
- 3.17 Work has now started on developing a scheme for 2014/15 and it is intended to bring a consultation paper to the next round of Area Committees in order to inform proposals to Executive Board later in the year.

Benefit Cap

- 3.18 The Benefit Cap, which limits to £500 a week the amount of benefit a non-working family can receive, was launched nationally from 15th July 2013 with cases in Leeds starting to be capped from 19th August 2013. Around 424 families affected by the Cap and work has been ongoing to ensure that families are prepared for the Cap.
- 3.19 **Appendix 1a** provides a ward breakdown for the cases affected by the Benefit Cap. The cases most seriously affected have been considered a by a casework team consisting of Families First, Children's Services, Housing Options, ALMOs

and the Benefits Service. In most of these cases a move to cheaper accommodation is not an option because a) there are likely to be difficulties in finding primary school places for families with more than one primary school age child and b) a number of these cases lose all or most of their Housing Benefit making most alternative housing unaffordable. In these cases, Discretionary Housing Payments will be made.

- 3.20 Working with ALMOs and Housing Associations, visits have been made to most families affected. Contact has also been made by Jobcentre Plus to advise tenants about the help they can get with moving into work – families working more than 16hrs (lone parents) or 24hrs (couples) are exempt from the Benefit Cap.
- 3.21 It should be noted that Discretionary Housing Payment funding for the Benefit Cap is expected to be reduced from £75m in 13/14 to £45m nationally in 14/15. With this in mind most families are being asked to contribute up to £50 towards the cost of their rent from their remaining minimum benefit of £500 a week where possible. It remains the intention to ensure that none of the families are faced with eviction and further work will be carried out with families where this a real risk.

Preparations for Universal Credit

- 3.22 Following the Pathfinder phase of Universal Credit in Tameside, the DWP has rolled out Universal Credit to 6 more areas from October 2013. The areas are: Hammersmith, Rugby, Inverness, Harrogate, Bath and Shotton and this constitutes the start of the national roll out. A further announcement is expected in the autumn on future roll outs but it is unlikely that we will see any significant roll out of Universal Credit in Leeds until nearer the end of 2014 or even later.
- 3.23 Preparations are continuing for Universal Credit with the main focus being on preparing tenants for a digital claims process, developing a Local Support Services Framework, tackling high cost lenders and putting in place arrangements for dealing with direct payments of the housing element of Universal Credit to tenants.

a) Preparing for a digital claims process:

DWP remains keen to support a digital process for Universal Credit although the 'digital by default' intention has been softened and replaced by a 'digital where appropriate' approach. Nevertheless, this remains a key element of the preparations for Universal Credit. The emphasis of our reparations is on raising awareness of the need to claim online, supporting residents to become more proficient at online activity, providing facilities to get online and developing support arrangements for those that will struggle to manage an online claim.

The Council's network of OSCs, Libraries and Children's Centres will be important in facilitating and supporting users to get online. There are also other public facing PCs that can be used and the network of public PCs will be available in the near future.

As part of the awareness-raising campaign, a special mobile unit operated by Libraries and Information Services and a mobile Union Learn unit will be used across the city to promote online activity, encourage users to get online and promote classes aimed at making people more confident in going online. This will be supported by a poster campaign and information targeted to tenants with the campaign tied in with the launch of an online application process for Housing Benefit and Council Tax Support which could launch in the new year.

b) Developing a Local Support Services Framework

DWP recognises that local councils are essential partners in helping deliver Universal Credit and is looking for local delivery partnerships to be created between Jobcentre Plus District Managers and Local Authorities. These partnerships are intended to provide face to face support for vulnerable residents who may struggle with getting online, struggle with budgeting or need high levels of support to manage a Universal Credit account.

The DWP has now said that full details of the partnership arrangements, funding arrangements and required outcomes will not be provided until autumn 2014 – this will allow local councils to put in place a Local Support Services Framework for 2015/16. This statement, alongside a commitment from DWP to maintain Housing Benefit administration funding throughout 2014/2015, strongly supports the suggestion that Universal Credit will not be rolled out in a significant way during 2014. Nevertheless, work is underway to see how the council and Jobcentre Plus can work together to manage the impacts of the welfare changes.

c) Dealing with direct payments to tenants

Tenants getting Universal Credit will normally also receive the housing benefit element as part of their Universal Credit payment and will be expected to make arrangements to ensure their rent is paid regularly. It is expected that tenants with significant levels of rent arrears will continue to have the housing element paid directly to their landlords – early analysis shows that 1049 ALMO tenants have arrears of 8 weeks or more (in value) and would be expected to have their housing element paid to their landlord.

Leeds has developed a proposition which makes local councils responsible for decision-making around direct payments as part of the planned migration of HB cases to Universal Credit. Under the proposition, the council would check that the tenant is able to manage direct payments. This check would include a check on rent arrears, ownership of an active bank account, awareness of the need to set up payment arrangements and monitoring of initial compliance with the requirement. The proposition, which is at **Appendix 2**, has been issued to DWP and a response is awaited.

High cost lenders campaign

- 3.24 In June 2013, Executive Board approved a campaign to tackle high cost lenders in the city. The key elements of the campaign are:
- Coordinate activity across public, private and the third Sector to deal with high cost lending
 - City Wide High Profile campaign
 - Local Neighbourhood promotion and education Campaign
 - Build Capacity for alternative affordable credit
 - Reduce dependency on and use of HCLs
 - Provide direct support for those caught up in HCL
- 3.25 **Appendix 3** provides an update on the campaign and welcomes contributions from the Area Committee on locality-based events that would support the campaign.
- 3.26 A number of city wide initiatives have been providing support to citizens for many years involving a broad network of partner organisations. Some key services include.

Leeds City Credit Union

- 3.27 A key partner in the battle to tackle high cost lenders is Leeds City Credit Union (LCCU). LCCU is working closely with the Council and other partners to develop support for residents who do not have access to affordable banking services. As part of the Local Welfare Support Scheme adopted by the Council, the Executive Board approved a recommendation that an element of the scheme funding should be used to support, among other things, promotion and development of Leeds City Credit Union services and increased provision of advice and support.

Headrow Money Line

- 3.28 The Community Development Finance Institution (CDFI) operating as Headrow Money Line, is a sister organisation to LCCU and started lending in November 2012. In the initial months of trading, Headrow Money Line (HML) is taking a deliberately cautious approach to lending in order to embed systems and to protect against risk. HML is providing affordable credit to many of the residents who have been turned down currently for credit union loans. In so doing it will enable these residents to have access to the broader network of support either provided directly through HML or through partner agencies.
- 3.29 HML offers a source of credit which is significantly lower in cost and therefore much more affordable than payday loan companies, doorstep and similar lenders. CDFI's operating around the country charge interest in the region of 40% to 70%. HML is currently operating at the higher end of this range in order to ensure security of the business and give time to assess the impact of bad debt provision.

Although this seems high, it is significantly lower than the typical rate charged by doorstep lenders (300% and above) or of some "payday" lenders (up to 4000% plus).

Leeds Advice Partners

- 3.30 A partnership of advice agencies provide debt and welfare rights advice, along with the Councils own Welfare Rights Unit. This service is becoming increasingly important given the many changes to the benefits system highlighted in this report. The City Council is currently undertaking a review of advice provision with the intension of ensuring a more comprehensive coverage of support in all the areas of the city where there is a need and delivering advice in a more integrated way. The new service is planned to be introduced during 2014.

South East Welfare Reform Group/Locality Actions

- 3.31 In November 2011 the South East Area Leadership Team recognised Welfare Reform as a priority in its improvement and development plan. The South East Area Support Team (AST) along with partners agreed a task and finish group be established to work in the locality to explore, developing and where appropriate deliver actions to support residents to mitigate the impact of the welfare changes. A Welfare Reform group was established and have been meeting and delivering actions since that time.
- 3.32 The group has representatives from various council departments as well as external partners and the voluntary sector. The next meeting will take place on Tuesday 10th September at 1.00pm Dewsbury Road One Stop Centre.
- 3.33 During the run up to the implementation of under occupancy in April 2013 the focus of the work of the group was to ensure that all front line staff were briefed on the changes. The aim of this was to equip staff to work effectively with clients to ensure that they were prepared for the changes and aware of what the impact would be. Up to 150 frontline staff attended briefings in four sessions in the locality.
- 3.34 Since the implementation of the welfare changes there has been a significant increase in the number of clients visiting advice services including the CAB seeking support. This has ranged from advice on sanctions and discretionary housing payments, to debt and arrears advice.

Aire Valley Homes Leeds (AVHL)

- 3.35 Aire Valley Homes Leeds (AVHL) undertook visits to all of their tenants effected by the under occupancy changes, the same exercise was completed by Housing Associations in the area (Unity and Leeds Federated). The visits highlighted the changes and the likely shortfall in rent that tenants would face, discussions on how that shortfall could be met as well as options available to them.
- 3.36 In response to the welfare changes, AVHL has appointed additional staff (12.5 FTE) to maximise rent collection, rehouse tenants who are under-occupied and provide essential support and advice on money management and debt

prevention. This additional capacity and expertise in front line delivery includes six rent collection officers (Leeds City Council directly funded), three Financial Inclusion Officers, two Re-Housing Officers, one Independent Living Support Officer and an officer seconded from Leeds City Credit Union.

- 3.37 As at July 2013 Leeds Benefits Service identified 1,643 households in AVHL affected by Social Sector Size Criteria. Over 87% of these tenants have been visited (**Appendix 5**) to ensure tenants are claiming all eligible benefits and are given budgeting advice and assistance setting up Direct Debit, debt advice and referral to specialist support, referrals to Leeds City Credit Union, advice with establishing bank accounts, discretionary Housing Payment applications, outlining financial implications for tenants considering taking in lodgers or boarders.
- 3.38 Appendix 6** shows AVHL arrears on under occupiers by Ward
- 3.39 The 2012 Survey of Tenants and Residents (STAR) highlighted a city-wide reduction of 15% in customer satisfaction with regard to 'Advice and support received on managing finances and paying rent and service charges'. The additional staff resource for Financial Inclusion Officers is allowing more intensive income management advice and debt management support to those tenants in need.
- 3.40 AVHL has already undertaken significant preparatory work to ensure under-occupied tenants are aware of the welfare changes. In August 2012, two Welfare Reform Officers were recruited to prepare customers and staff for the welfare changes. This initial activity allowed AVHL to cross check household information with the data provided by Leeds Benefits Service, discuss rent payment requirements, raise awareness of the consequences of non-payment, Identify money management / budgeting problems with AVHL Financial Inclusion Officers and assist with applications for Discretionary Housing Payments (DHP).
- 3.41 The addition of an Independent Living & Support Officer is allowing the team to continue to assess, provide and facilitate essential tenancy support services for an increasing number of our most vulnerable customers. Examples of which include those with mental health, drug and alcohol dependency and those with significant life skills difficulties.
- 3.42 AVHL have focussed activity on matching under-occupying tenants with suitable alternative public and private sector accommodation. A House Exchange event 15th July 2013 at Middleton Community Centre which was attended by over 30 people. The event was publicised through Facebook, South Leeds Life, Internet, mobile texts and letters to target groups.
- 3.43 Since April 2013 AVHL have facilitated 34 house exchanges with 11 in the pipeline Approximately 56% of the approved exchanges have involved one or more households who were under-occupying their home. We are working with partner organisations to consider delivering a city wide house exchange event.
- 3.44 The Leeds City Credit Union (LCCU) officer seconded to AVHL is supporting tenants in building life skills and developing their financial knowledge and understanding. This key area of work directly combats the growing threat of illegal

and high interest doorstep lending. Credit Union services, such as Savings, Budget and Bill Paying accounts, with '*prioritised*' automated rent payments being created are promoted.

- 3.45 LCCU are working with Local Children's Centres promoting their range of accessible services. A number of surgeries are planned for areas where there is a higher proportion of low income families with debts. LCCU has now taken on a new staff member to concentrate on promoting LCCU services through schools and Children's Centres in Leeds. A partnership with local Churches has been developed to help lower income families. The first session will be held at Middleton Church Hall on September 12th.

Commissioned Projects

- 3.46 Funding was secured through Public Health to deliver targeted work with residents impacted by the changes. West Yorkshire Trading Standards were successful in bidding to deliver a Financial Fitness Project to two wards in the Outer South. Following consultation with Area Committees a programme of workshops and staff training was approved. At the Outer South Area Committee on 16th July 2013, Members approved Wellbeing funding of £2,200 to support a further two wards in the Outer South enabling all four wards to be covered by the Financial Fitness project. Neighbourhoods selected are:
- Northfields, Ardsley & Robin Hood
 - Fairfax, Morley North
 - Newlands, Morley South
 - Wood Lane, Rothwell
- 3.47 A staff briefing has been scheduled for 10.00 am on Tuesday 24th September at Dewsbury Road One Stop Centre and an invitation has been extended to front-line staff in the Outer South area. There is scope to provide a further staff briefing session if demand is high.
- 3.48 The briefing session will include:
- Welfare Reform
 - Banking and budgeting
 - Scams, frauds and rogue trader activity
 - Loan sharks
 - Practical support to practitioners can offer to their client group
- 3.49 Practitioners will receive a Front Line Workers Handbook packed with helpful tips and phone numbers and staff will be encouraged to sign up to run community sessions which are expected to be delivered in October.

Digital Inclusion

- 3.50 Members of the AVHL Independent Living Support Team (ILST) attended a Leeds Federated Housing Digital Inclusion Seminar in July. The session was also attended by a number of different Housing Organisations both Social and Private.

This seminar ensures a more joined up City approach to enable all tenants to have both access to and the skills to use the internet in a way that will benefit them, particularly with the advent of Universal Credit.

- 3.51 The three AVHL Area Panels have funded three digital media apprentices, in partnership with Leeds Federated Housing and Retrograde Academy. These apprentices will support teams to communicate key messages with tenants through digital technology, such as information surrounding Welfare Changes, house exchanges, Social Sector Size Criteria, Discretionary Housing Payment and Universal Credit. The idea behind using the digital media apprentices is to engage tenants using more diverse channels, which are appropriate and convenient to their needs and lifestyles.
- 3.52 Further work to refresh information on digital access across the area is being completed with a questionnaire developed by AST and health colleagues circulated to all groups and contacts across South East Leeds, this is part of a programme being completed across the City and co-ordinated at that level.
- 3.53 Details of events and meetings which can be used to promote digital access are being considered. A range of options for activities to get people online will be offered, tailored to different areas; these will include the use of mobile provision, mentoring and volunteering as well as utilising IT provision already available.
- 3.54 This will link with the on-going work as part of the Get IT together project which is operating across the city. A summary of this work will soon be available to Members.

Debt Prevention and High Interest Lenders

- 3.55 PC's, PCSO'S and NPT's are to be trained in dealing with loan sharks by Trading Standards; this will include what is defined as harassment.
- 3.56 A meeting has taken place with a representative of the illegal money lending team, Community safety and West Yorkshire Police. The Leeds ALMOs are planning further campaigns this year. Further meetings are planned to look at the outcomes of the work to target illegal loan sharks and approaches to high interest and other doorstep lenders aiming to prevent debt wherever possible.
- 3.57 A DVD has been produced highlighting the issues of loan sharks and this is to be shown in GP's surgeries. The DVD is also being looked at to roll out into Schools and Children Centres.

Employability

- 3.58 AVHL has an Officer seconded from Jobcentre Plus (JCP) working with tenants to create CV's, develop interview skills, and support tenants back into training, education and employment. Nearly 9% of tenants impacted by Social Sector Size Criteria (SSSC) have indicated they will be seeking employment to pay the additional rent.
- 3.59 AVHL have also developed a course in association with Jamie Oliver's 'Ministry of Food' to promote healthy eating and provide key skills in cooking on a budget.

This is an 8 week course for up to ten tenants who are unemployed. Each session includes 1.5 hours cooking skills followed by a different session each week covering topics such as employment, training, budgeting and Credit Union services. This is a popular course and plans are in place to deliver a third course in October 2013.

- 3.60 John O'Gaunts Tenants and Residents Association supported by the Outer South Area Committee's Neighbourhood Improvement Officer successfully accessed Aire Valley Homes Leeds' Outer South Area Panel funding to support them in setting up a work club. The funding helped to contribute towards the cost of laptops and broadband, which has enabled the group to promote internet access and job searches as part their existing weekly coffee mornings.
- 3.61 These sessions have been supported by a number of services including Get IT Together, Igen, Leeds City College, AVH staff, such as the seconded officers from Jobcentre Plus and Leeds City Credit Union, and the Outer South Area Committee's Neighbourhood Improvement Officer. Staff attend the sessions to provide advice and support. By supporting and empowering residents associations and community groups to promote a digital access channel for local residents, we are able to successfully reach out to residents affected by Welfare Changes.
- 3.62 Following the success of the work club at John O'Gaunts, the Outer South Area Panel has funded another two work clubs facilitated by community groups. The Friends of Drighlington Community are currently running a fortnightly work club from Drighlington Community Library, also supported by AVH staff, and Tingley Tenants and Residents Association supported by the the Outer South Area Committee's Neighbourhood Improvement Officer are in the early stages of launching computer access from Tingley Youth and Community Centre.
- 3.63 These community-based computer access channels will be particularly beneficial to AVH tenants when Universal Credit is introduced as they will only be able to apply for Universal Credit online.

Further work:

- 3.64 The Welfare Reform Group is also linking in with the Leeds Foodbank project to see how we can support and assist in developing the project in our area.
- 3.65 The group is linked to the Financial Inclusion Steering Group and East and West Leeds Debt Forums to ensure that projects and issues are communicated back to the team and benefits of initiatives maximised in the locality.
- 3.66 The South Leeds Debt Forum organised by the South East Welfare Reform Group was formally launched on 30th July with guest speakers including former MP John Battle and Cllr Kim Groves. Delegates also heard key note speeches from the Chairs of both East and West Debt Forums. There was excellent attendance and contributions from a range of partner organisations including CAB, local Churches, Housing Associations, BITMO, Aire Valley Homes and The South East Area Support Team.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The report provides information on progress in implementing the welfare changes and the impacts of the changes and is not a report which requires public consultation.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 The Government's welfare changes have implications for equality and diversity and have been subject to equality impact assessments. Similarly, the development of Discretionary Housing Payments and Local Welfare Support schemes have also been subject to equality impact assessments.

4.3 Council policies and City Priorities

4.3.1 The on-going development of responses to the welfare changes and preparations for changes still to come is aimed at supporting City Priorities around health and wellbeing and poverty. Cross-sector working, particularly with the advice sector and 3rd sector organisations such as the Credit Union, is aimed at ensuring tenants and residents receive support to manage the changes.

4.4 Resources and value for money

4.4.1 The report is for information only and does not have any resource implications directly. The on-going development of initiatives to tackle high cost lenders and put in place support for vulnerable tenants has resource implications. These are expected to be met from funding streams for local welfare scheme and local support services framework, once announced.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications relating to this report.

4.6 Risk Management

4.6.1 The programme of welfare changes increases the risk of rent arrears and Council Tax arrears. Changes to the recovery process along with the application of the Discretionary Housing Payment scheme are aimed at mitigating the risks.

5 Conclusions

5.1 Many tenants are struggling to cope with the welfare changes that came into effect from April 2013 and this has seen increases in rent arrears and Council Tax arrears. On-going preparations for Universal Credit recognise the impact of the changes to date and focus on tackling high cost lending, increasing financial inclusion and supporting tenants to get online to manage benefit claims.

5.2 Potential reductions to Discretionary Housing Payments funding in 14/15 mean that further work is required to move tenants away from dependency on DHPs and into more sustainable and affordable renting solutions.

6 Recommendations

The Committee is asked to:

- 6.1 Note the information about the impact of the welfare reforms;
- 6.2 Note the information about the campaign against high cost lenders and contribute to options for locality-based events and initiatives to support the campaign.
- 6.3 Note the work in the South East locality in response to the welfare changes

7 Background documents²

- 7.1 There are no background documents.

App 1_ monthly update

App 1a_ward breakdown Benefit Cap

App 2_Direct payment proposition

App 3_High cost lending update

App 4_ Legal Credit in Leeds

App_5 Social sector size criteria by Ward

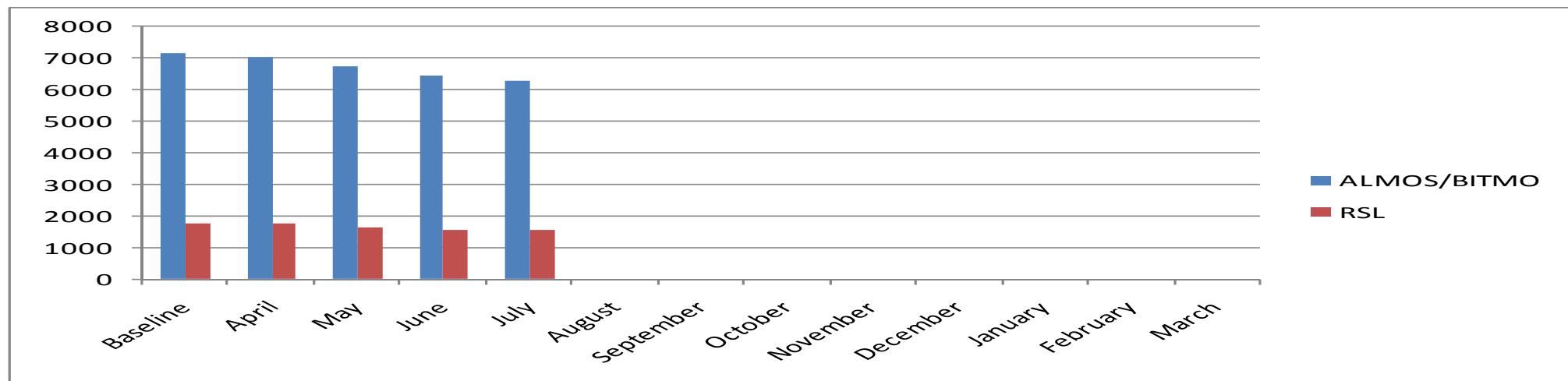
App_6 Areas on under occupiers by Ward

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix 1 Under occupancy statistics

The number of tenancies affected by under-occupancy during July were:

- ALMOs : 6,296



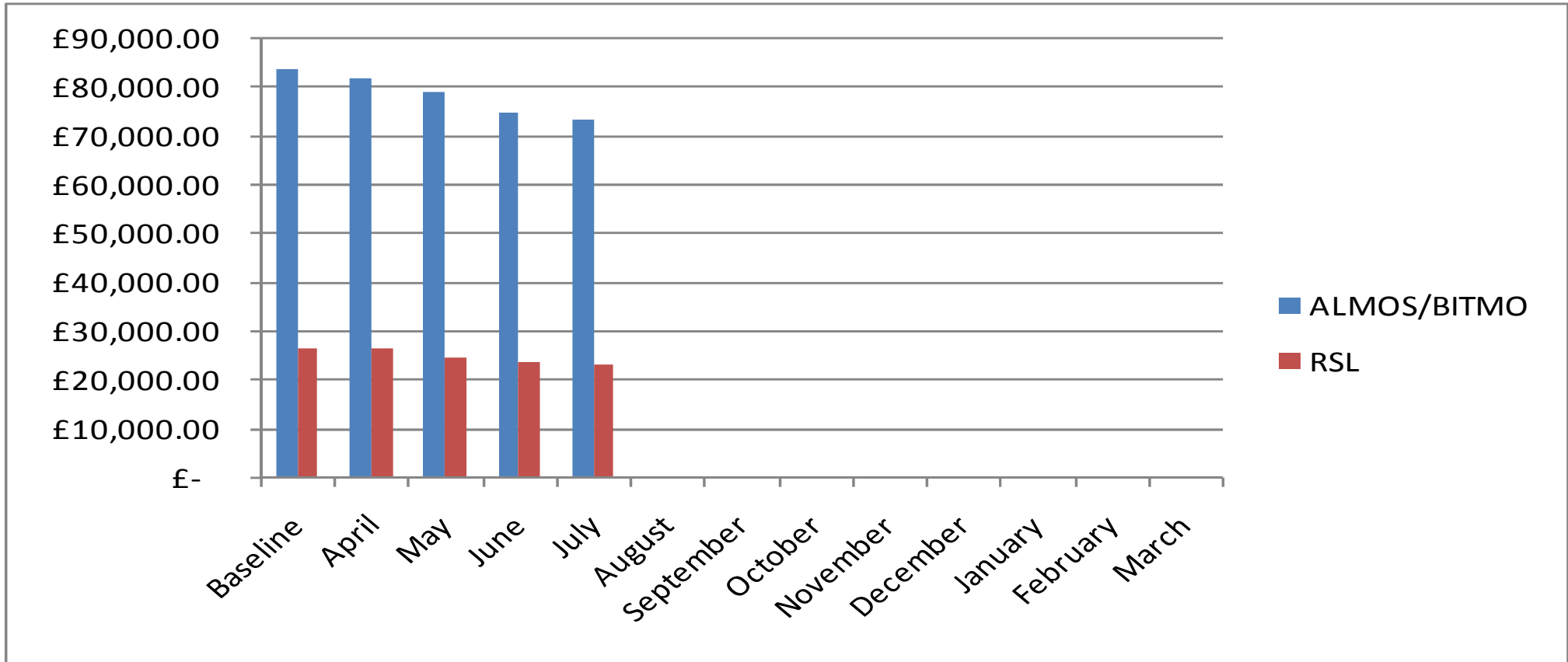
- HAs : 1,538

	Baseline	April	May	June	July	August	Sep	Oct	Nov	Dec	January	February	March
2013/14													
WNW	2473	2411	2348	2276	2227								
AVH	1633	1605	1539	1469	1449								
BIT	241	235	227	225	221								
ENE	2777	2733	2614	2465	2399								
Not Known	49	53	0	0	0								
ALMO TOTAL	7173	7037	6728	6435	6296								
HAs	1766	1743	1629	1567	1538								
City Total	8939	8780	8357	8002	7834								

Under-occupancy statistics

The weekly loss of Housing Benefit is:

- £ ALMOs £72,922.01
- £ HAs £ 22,841.63



WEEKLY LOSS IN HB FOR CLAIMS AFFECTED BY UNDER OCCUPATION - BY ALMO & RSL

	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
AVH	£ 18,832.92	£ 18,648.48	£ 18,098.36	£ 17,276.29	£ 16,998.67								
BIT	£ 2,893.22	£ 2,830.73	£ 2,736.83	£ 2,687.28	£ 2,652.50								
ENE	£ 32,336.11	£ 31,812.13	£ 30,615.62	£ 28,524.64	£ 27,634.07								
WNN	£ 28,715.03	£ 27,889.65	£ 27,177.72	£ 26,202.42	£ 25,636.77								
Not Known	£ 562.19	£ 600.76	£ -	£ -	£ -								
ALMO TOTAL	£ 83,339.47	£ 81,781.75	£ 78,628.53	£ 74,690.63	£ 72,922.01								
HA/RSL	£ 26,173.89	£ 26,068.00	£ 24,430.95	£ 23,398.87	£ 22,841.63								
CITY TOTAL	£ 109,513.36	£ 107,849.75	£ 103,059.48	£ 98,089.50	£ 95,763.64								

NUMBER OF CLAIMS WITH CHILDREN AFFECTED BY UNDER OCCUPATION

2013/14	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
ALMOS/BITMO	-	1735	1651	1571	1517								
RSL	-	612	580	558	547								
CITY TOTAL	-	2347	2231	2129	2064								

TOTAL NUMBER OF CHILDREN AFFECTED BY UNDER OCCUPATION

2013/14	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
ALMOS/BITMO	-	2819	2668	2529	2419								
RSL	-	1114	1035	1009	987								
CITY TOTAL	-	3933	3703	3538	3406								

NUMBER OF UNDER OCCUPIED CLAIMS WITH RENT ARREARS BY ALMO

2013/14	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
AVH	450	1067	998	954	882								
BITMO	60	144	149	146	139								
ENE	663	1801	1668	1565	1406								
WNN	746	1600	1555	1484	1394								
Not Known	15	40	0	0	0								
TOTAL	1934	4652	4370	4149	3821								

Under-occupancy statistics

Ward breakdown

	ALMO NUMBER	ALMO £	RSL NUMBER	RSL £		ALMO NUMBER	ALMO £	RSL NUMBER	RSL £
Adel and Wharfedale	33	£ 432.15	15	£ 169.95	Horsforth	105	£ 1,227.11	7	£ 170.60
Alwoodley	125	£ 1,387.52	35	£ 592.83	Hyde Park and Woodhouse	287	£ 3,148.81	133	£ 2,109.14
Ardley and Robin Hood	61	£ 741.17	34	£ 452.59	Killingbeck and Seacroft	590	£ 7,102.39	67	£ 886.27
Armley	403	£ 4,306.47	99	£ 1,501.42	Kippax and Methley	84	£ 1,179.38	16	£ 242.46
Beeston and Holbeck	304	£ 3,297.04	37	£ 497.42	Kirkstall	337	£ 4,071.92	24	£ 333.74
Bramley and Stanningley	309	£ 3,732.27	30	£ 421.91	Middleton Park	483	£ 5,671.49	91	£ 1,269.29
Burmantofts and Richmond Hill	614	£ 6,420.96	115	£ 1,692.63	Moortown	43	£ 489.73	82	£ 1,317.19
Calverley and Farsley	59	£ 744.92	7	£ 132.97	Morley North	75	£ 842.70	18	£ 262.12
Chapel Allerton	277	£ 3,265.02	153	£ 2,448.51	Morley South	134	£ 1,471.47	19	£ 296.48
City and Hunslet	187	£ 2,170.55	120	£ 1,863.72	Otley and Yeadon	84	£ 937.13	19	£ 279.50
Cross Gates and Whinmoor	135	£ 1,626.24	30	£ 432.70	Pudsey	127	£ 1,551.41	25	£ 389.51
Farnley and Wortley	281	£ 3,188.82	16	£ 143.63	Rothwell	141	£ 1,810.84	46	£ 639.69
Garforth and Swillington	62	£ 754.88	3	£ 46.98	Roundhay	66	£ 712.51	42	£ 693.42
Gipton and Harehills	357	£ 4,081.02	149	£ 1,968.40	Temple Newsam	259	£ 3,262.03	46	£ 706.34
Guiselley and Rawdon	47	£ 558.56	8	£ 108.85	Weetwood	138	£ 1,569.59	16	£ 245.39
Harewood	25	£ 350.16	0	£ -	Wetherby	50	£ 623.43	9	£ 132.49
Headingley	14	£ 192.32	27	£ 393.49					

Discretionary Housing Payments as at 31.07.13

Priority Group	Total requests	Awards	% of awards	No award	% where no award	Ave Weekly award	Total cost of awards made
Sig adapted	498	309	62%	189	38%	£ 13.64	£ 195,538.24
Child access	322	246	76%	76	24%	£ 11.80	£ 137,773.77
Approach PC age	60	54	90%	6	10%	£ 15.77	£ 26,353.42
Housing & birth	21	19	90%	2	10%	£ 11.02	£ 2,121.07
Exceptional circs	547	341	62%	206	38%	£ 13.78	£ 188,305.04
Foster Carers	23	23	100%	0	0%	£ 15.48	£ 17,011.53
Not in priority group	550	10	2%	540	98%	£ 19.68	£ 5,077.27
Number of UO cases	2021	1002		1019		£ 15.45	£ 572,180.34
LHA cases affected by welfare changes	338	240		98		£ 30.61	£ 164,021.71
Benefit cap cases	None	None		None		None	None
Cases not in above categories	590	235		355		£ 26.41	£ 128,222.47
Total of DHP claims	2949	1477		1472			£ 864,424.52
Total spend to date	£ 402,912.94						
DHP Budget	£ 1,924,162.00						

Local Welfare Scheme statistics as at 31.07.13

Calls offered

Date	Offered	Abandoned	To CSO's	Eligible Applications	Awards
Apr-13	1896	768	1128	366	283
May-13	1866	711	1155	454	395
Jun-13	1737	600	1137	428	377
Jul-13	2151	803	1348	526	462
Total	7650	2882	4768	1774	1517

Decisions	
Outcome	Totals
Awarded	1517
Not awarded	257
Total	1774

Value of awards			Breakdown Of Goods	
Item	Value	Number	Goods	Total
Store Cards	£ 7,010.00	232	Dryer	8
ASDA baskets	£ 38,456.10	659	Cooker	393
Fuel (cash)	£ 10,602.30	527	Fridge	322
White / Brown Goods	£ 234,009.81	608	Bed	235
Flooring	£ 67,183.19	193	Bedding	32
Travel	£ 1,138.00	4	Curtains	11
Removal	£ 2,773.09	10	Washer	91
Total	£ 361,172.49	2233	Sofa	34
			Microwave	14

Breakdown Of Non Awards

Reason	Total
Referred to DWP	34
Single – not met emergency criteria	126
No response to our phone calls	50
Previous Claims	2
Living with family – not met emergency criteria	21
Cancelled / withdrawn by customer	24
Total	257

Local Council Tax Support

NUMBER OF CLAIMS AFFECTED BY 19% LCTS scheme

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
ALL CLAIMS	34042	33535	32995									

Weekly Value Of Loss Of Benefit For Claims Affected By 19% LCTS scheme

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
ALL CLAIMS	£ 85,364.44	£83,811.83	£82,003.06									

The average weekly reduction in May is equivalent to an additional **£4,264,159** per annum that needs to be paid by customers on Council Tax Support.

Council Tax Group		Comments
Elderly	30186	National prescribed scheme: no change to entitlement
War Pensioners	33	Protected: no change to entitlement
Severe Disability	2371	Protected: no change to entitlement
Enhanced Disability	5004	Protected: no change to entitlement
Carer	1524	Protected: no change to entitlement
Lone Parent Child Under 5	6600	Protected: no change to entitlement
Other	32512	No protection: entitlement reduced by 19%
Total	78230	

Local Council Tax Support: breakdown by ward of numbers with additional 19% to pay

WARD	Number Of Claims	WARD	Number Of Claims
Adel and Wharfedale	348	Horsforth	331
Alwoodley	690	Hyde Park and Woodhouse	1504
Ardsley and Robin Hood	498	Killingbeck and Seacroft	1804
Armley	2003	Kippax and Methley	438
Beeston and Holbeck	1784	Kirkstall	1160
Bramley and Stanningley	1292	Middleton Park	1877
Burmantofts and Richmond Hill	2788	Moortown	543
Calverley and Farsley	440	Morley North	531
Chapel Allerton	1596	Morley South	733
City and Hunslet	1981	Otley and Yeadon	493
Cross Gates and Whinmoor	809	Pudsey	675
Farnley and Wortley	1142	Rothwell	506
Garforth and Swillington	294	Roundhay	593
Gipton and Harehills	2987	Temple Newsam	905
Guiseley and Rawdon	309	Weetwood	664
Harewood	146	Wetherby	219
Headingley	417		

Affect Of Council Tax Support On Council Tax Collection Rate

Council Tax Liability Of Claims Previously In Receipt Of 100% Council Tax Benefit

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
	£ 4,056,000.00	£ 4,039,000.00	£ 3,998,000.00	£ 3,971,000.00								

Council Tax Liability Of Claims Previously In Receipt Of Partial Council Tax Benefit

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
	£ 3,343,000.00	£ 3,392,000.00	£ 3,443,000.00	£ 3,476,000.00								

Number Of Reminders Issued To Customers Affected By The 19% Reduction In Benefit

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
	1453	15386	28785	30045								

Comparison Of Overall Council Tax Collection Rate (Both CTS and Non CTS Cases)

	April	May	June	July	August	September	October	November	December	January	February	March
VARIANCE 2013/14 to 2012/13	-0.11%	-0.22%	-0.32%	-0.46%								

Council Tax Liability Of All CTS Claims Affected By The 19% Reduction In Benefit

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
	£ 7,399,000.00	£ 7,431,000.00	£ 7,441,000.00	£ 7,447,000.00								

Council Tax Collection Rate For CTS and Non CTS Claims

Collection Rate	April	May	June	July	August	September	October	November	December	January	February	March
Overall	10.1%	19.3%	28.20%	37.19%								
CTS Claims (Prev On 100% Benefit)	6.9%	12.4%	17.6%	22.6%								
All CTS Claims	7.9%	14.2%	20.0%	25.6%								

Appendix 1a – Ward breakdown of Benefit Cap cases

WARD NAME	Number Of Claims	Total Weekly Loss	Average Weekly Loss
Adel and Wharfedale	2	£169.26	£84.63
Alwoodley	2	£194.26	£97.13
Ardsley and Robin Hood	5	£345.74	£69.15
Armley	21	£1,630.47	£77.64
Beeston and Holbeck	25	£1,660.83	£66.43
Bramley and Stanningley	24	£1,707.81	£71.16
Burmantofts and Richmond Hill	35	£2,166.03	£61.89
Calverley and Farsley	6	£417.93	£69.66
Chapel Allerton	26	£1,547.52	£59.52
City and Hunslet	34	£2,252.90	£66.26
Cross Gates and Whinmoor	8	£513.29	£64.16
Farnley and Wortley	13	£1,067.52	£82.12
Garforth and Swillington	2	£52.43	£26.22
Gipton and Harehills	53	£3,522.65	£66.47
Guiseley and Rawdon	1	£59.80	£59.80
Harewood	5	£424.07	£84.81
Headingley	3	£233.18	£77.73
Horsforth	4	£98.98	£24.75
Hyde Park and Woodhouse	16	£1,095.59	£68.47
Killingbeck and Seacroft	27	£1,483.36	£54.94
Kippax and Methley	3	£92.18	£30.73
Kirkstall	17	£963.45	£56.67
Middleton Park	34	£1,929.13	£56.74
Moortown	4	£212.22	£53.06
Morley North	7	£265.66	£37.95
Morley South	3	£235.38	£78.46
Otley and Yeadon	4	£138.10	£34.53
Pudsey	2	£136.29	£68.15
Rothwell	5	£257.23	£51.45
Roundhay	8	£424.26	£53.03
Temple Newsam	16	£1,272.73	£79.55
Weetwood	7	£541.06	£77.29
Wetherby	2	£165.17	£82.59
Grand Total	424	£27,276.48	£64.33

Appendix 2 – Proposition for direct payments

Proposition for a greater role for Local Authorities and Social Landlords in the delivery of Direct Payments.

Introduction

In order to successfully deliver Universal Credit, Local Authorities and DWP need to work closely together.

A key feature of Universal Credit is the intention to include the rent element in the monthly payments to Universal Credit customers. The rationale for this is about preparing people for the world of work where they would be required to take responsibility for paying all their housing costs. The potential benefits of the approach need to be balanced against the risks arising from direct payments: increased collection costs, increased rent arrears, homelessness, debt and impact on investment and self-financing regimes. The risks almost exclusively fall on social landlords, private landlords and local councils.

The operation of the direct payment and payment exceptions scheme is critical both to the success of the Universal Credit scheme itself and in ensuring customers make a successful transition to a new regime. The current proposals for the administration of direct payments and payment exceptions centre around an assumption in favour of direct payments at the start of the claim with payment exceptions being considered where information is

- a) presented to Universal Credit administrators for consideration; or
- b) identified through the Local Delivery Partnerships while supporting vulnerable customers.

These arrangements seem more suited to a 'steady state' Universal Credit operation but are less suitable for the implementation and migration phase of Universal Credit.

This paper sets out propositions for delivering direct payments that would:

- a) reduce the financial risk to landlords and councils;
- b) provide support to DWP in delivering Universal Credit; and
- c) deliver an effective direct payments process that helps prepare tenants for the world of work

The propositions build on the experience and expertise that councils have developed around operating direct payment schemes.

Roll out of Universal Credit

There are likely to be distinctive phases for the roll out of Universal Credit based around:

- new claims;
- natural migration;
- managed migration;
- steady state.

New claims/steady state claims

In both the new claims and steady state phases, customers moving onto Universal Credit will in the main be people moving from employment to unemployment, people experiencing a change of circumstance that brings them within the scope of Universal Credit or people moving from a household where Universal Credit was already in payment. They would normally have been making rent payments themselves or, if vulnerable, would be supported onto Universal Credit as part of the Local Delivery Partnership. A supported arrangement would allow for a payment exception to be identified.

These cases still represent a risk but an assumption in favour of direct payment could be argued. The challenge that 'steady state' presents is around those who fail to cope with monthly direct payments and the need to deal with this.

Proposition 1: In these cases, local councils would be responsible for making a decision around payment exceptions and dealing with expectations about a return to direct payments.

The advantages of this are:

- effective liaison arrangements already exist between landlords and local councils to allow for confirmation of the arrears position and its impact;
- tenants are more likely to present to local councils in the first place if threatened with eviction proceedings or when faced with homelessness;
- the decision on payment exceptions would be taken based on its effectiveness in preventing homelessness and in the context of overall costs to the public purse;
- debt and money advice and budgeting support would all be delivered locally including promotion of Credit Unions;
- the activity would fit with local councils' responsibilities to provide other financial support such as emergency payments and discretionary payments

Natural/managed migration

The process of natural and managed migration presents significantly different challenges.

Firstly, large numbers of tenants will migrate to Universal Credit probably local authority area by local authority area. They will move from a position of having their rent paid directly to their landlord with other benefits payments coming through on a mixture of fortnightly, 4-weekly or monthly payments to a position of having a single benefit payment paid monthly in arrears. The payment will include the rent. The changeover will not be gradual. The date of the first payment of Universal Credit is unlikely to reflect the pattern of previous payments. Tenants and landlords will see rental payments interrupted and will need to distinguish between structural arrears and other arrears.

Secondly, some tenants will not be prepared for or able to cope with direct payments at this time and some may fall to be payment exceptions because they have significant rent arrears or special arrangements are in place because of current possession orders or because some tenants are deemed to be high risk

Proposition 2: that local councils and/or social landlords would be responsible for assessing the suitability for a tenant to move to direct payment as part of the managed migration process.

Under this proposition, tenants would not be moved onto direct payments until the suitability test had been applied and would only move onto direct payments where the suitability test was met. The suitability test would cover issues such as whether the tenant had a bank account, debt issues, rent arrears or other factors that meant the tenant needed more support before taking full responsibility for direct payments.

Different approaches could be applied to tenants depending on whether they were getting full or partial benefit (and so were already making rent payments directly), the length of time a tenant had been on Housing Benefit (more recent claims would be likely to have a recent history of paying rent direct; long term claims may need more support)

Landlords/councils would be expected to put in steps to support customers to move to direct payments where this was appropriate

The advantages of this approach are:

- it would ensure that tenants were aware of their responsibilities on transfer to Universal Credit;
- it would result in a number of tenants moving onto direct payments straightaway;
- it would identify people unsuitable for direct payment right at the start of the process;
- it would reduce the costs and problems associated with a failure to effectively manage direct payments;
- it would deliver a more supportive approach to implementing Universal Credit;
- it recognises that a number of tenants are likely to visit their local council or landlord when they are notified they are migrating to Universal Credit.

The managed migration process, with its letter giving notice of migration, easily allows for this proposition to be built in.

The natural migration process will see tenants faced with the same sudden change as those in the managed migration caseload. The migration will occur when a relevant change of circumstance occurs and more difficult to plan for. Tenants moving under a natural migration will not be transitionally protected and could face reductions in benefit income caused by both the change in their circumstances and also if they are in a category where Universal Credit is less generous.

Proposition 3: the natural migration process will see Housing Benefit services given notice to end Housing Benefit cases in natural migration cases. As part of this process, councils should be given responsibility for assessing the suitability for tenants to move onto direct payments in line with proposition 2.

The advantages of this approach are largely the same as above. The added advantage is that tenants facing reductions in benefit income could be given added budgeting support.

There would be costs implications arising from these propositions for councils/social landlords and further work is required to quantify the costs. However, a more measured and supportive approach to establishing direct payments could see other costs reduce in the long-term and could lead to fewer failures by tenants to manage direct payments, fewer enquiries to DWP offices and a reduction in likely rent arrears.

Appendix 3 – High cost lenders action plan

Priority area	Actions	Involvement/Partners	Action Progress
Develop understanding of the scale of the issue in Leeds	1. Financial profiling at SOA level	FI Team, Regional Policy Team	Discussions with Salford University on feasibility of mapping Leeds research data against nationally available data.
	2. Mapping of provision of HCL through mapping of local financial services	Area Management	Baseline data set out in Executive Board Report, September 2012, to be supplemented by local knowledge.
	3. Utilise data analysed during the Advice Sector Review to map current resources and activity to tackle debt issues across Leeds	FI Team, Environment and Housing Commissioning Team	
Coordinate activity across public, private and 3 rd Sector to deal with HCL	4. Presentation to Financial Inclusion Steering Group on HCL campaign	FI Team	Presented to Steering Group on 3 July 2013
	5. Coordinate activity across ALMO's to ensure that best practice is delivered uniformly across city.	LCC Housing Management Service Area Management	ENE and AV both employ a dedicated CU staff member to work closely with tenants.
	6. Encourage all social housing providers to engage with best practice examples	LCC Housing Management Service Area Management	
	7. Area Management Locality working to coordinate partners at a community level	Area Management	
Develop Communication Plan in two parts. 1. City Wide High Profile campaign	8. Develop an overarching communication plan for producing a comprehensive promotion and marketing plan warning of the problems of HCL's and promoting alternatives ie. LCCU.	FI Team Corp. Comms.	Communications Plan developed and currently seeking marketing agency to deliver the plan via a tender exercise. Interviews to take place on 3 September.
	9. Engage major sports organisations in campaign against HCLs and promoting alternatives particularly LCCU;	FI Team	Met with Leeds Rugby, LUFC and YCCC. Leeds Rugby and YCCC keen to be involved. Further letter sent out to LUFC following their management changes.
	10. Engage with major public and private sector employers and the banking sector to support the campaign	FI Team LCCU Area Management	Discussions held with Chamber of Commerce. LCC Chief Exec article circulated in Chamber of Commerce bulletin.

2. Local Neighbourhood promotion and education Campaign	11. Engage with Leeds's Universities and NUS to support the campaign	FI Team	Met with University of Leeds, Student Advice. Letter to 2 Leeds universities seeking action on payday lending
	12. Engage with local media to seek their involvement in the campaign	FI Team Corp. Comms.	Contact made with YP reporter
	13. High profile public meeting/media event to launch campaign	FI Team	Conference to take place on 25 October
	14. Investigate the use of "void space" on advertising hoardings, both public and private sector	FI Team Corp. Comms.	Meetings have taken place with relevant officers and possibilities being explored
	15. Investigate prominent banner adverts on public buildings	FI Team Corp. Comms. Area Management	See 13
	16. Ban websites carrying adverts for HCLs;	FI Team Corp. Comms.	List of 190 payday lenders compiled and forwarded to LCC IT. Also sent to all other WY authorities and York who have agreed to block websites. Date agreed – 2 September. Internet redirect pages prepared and press release ready for issue.
	17. Discourage contractors promoting HCLs;	Corp. Procurement	
	18. Develop campaign website to support HCL campaign with advice and information about partner services	FI Team Corp. IT Services	Met with IT services and temporary web pages have now been set up until new campaign branding in place.
	19. Develop a social media campaign through Facebook, Twitter etc	FI Team Corp. Comms.	
	20. Develop promotional and educational material to support local campaigning activity against HCL and promoting LCCU	Corp. Comms. Area Management	
	21. Provide comparisons between HCLs and more affordable options;	FI Team LCCU	Case studies prepared with LCCU
	22. Provide guidance on dealing with money issues that avoid using HCLs;	Advice Agencies LCCU Area Management	
	23. Create programme of events to keep issue fresh, raise awareness of issues and to raise awareness of frontline role;	FI Team Area Management	

	24. Provide briefing and training to frontline staff;	All Directorates Public Health Area Management	
	25. Develop HCL toolkit for frontline staff;	Advice Leeds All Directorates Area Management	
	26. Link with illegal lending team campaigns where appropriate;	Illegal Money Lending Team Area Management	IMLT are members of the FI Steering Group and work regularly with partners across the city
	27. Investigate advertising on side of council vehicles	LCC Transport Corp. Comms. Area Management	
	28. Work with Secondary Schools to develop media for education on HCL's possibly utilising such as "Shontal" theatre group	Children's Services Area Management	
	29. Investigate possibility to produce video production of the "Shontal" play for use by community groups and schools	FI Team Corp. Comms.	
Build Capacity for alternative affordable credit	30. Develop a programme of initiatives to support the delivery of expanded credit facilities through LCCU and Headrow Money Line (CDFI)	FI Team Corp. Comms. Area Management	See 8 above. A package of support initiatives agreed and funding provided to LCCU to implement.
	31. Engage with the banking sector to seek their support for working closely with LCCU to enhance provision	FI Team LCCU	Meeting set up with some banking partners and LCCU preparing for a larger meeting in the Autumn
Reduce dependency on and use of HCLs	32. Set costs reduction targets for ALMO tenants;	ALMO's LCC Housing Services	
	33. Promote alternative options including CDFI, LCCU Payday Loans and LCCU Budgeting Accounts;	Corp. Comms. Area Management	See 8 above
	34. Use control zones in worst affected areas to discourage doorstep lenders visiting homes in the area;	ALMO's Area Management	
	35. Support social enterprise models for furniture re-use;	FI Team Citizens and Communities Directorate	

	36. Investigate possibility of developing a “Brighthouse” social model for white goods and furniture	FI Team Citizens and Communities Directorate	
	37. Link in with fuel poverty activity, including Wrap-up-Leeds, Warm Front and Community Energy Together (switching scheme)	Fuel Poverty Officer Area Management	Regular dialogue takes place with the Fuel Poverty Officer
	38. Work with employers to educate and support staff about Payday Loans and alternative arrangements	FI Team Area Management	
	39. Work with Public health to tackle lifestyle issues	LCC Public Health Area Management	
	40. Discourage HCL as a way of paying council/utility bills	LCC Revenue Division	
	41. Work with Food Banks and other anti-poverty initiatives	FI Team Citizens and Communities Directorate Area Management	
Provide direct support for those caught up in HCL	42. Increase money, debt and benefits advice	FI Team Env. And Housing Commissioning Team	
	43. Include debt review in rent/Ctax arrears cases;	LCC Revenue Division, Corporate Debt Team ALMO's	
	44. Ensure a unified approach to debt collection by utilising the Corporate Debt Team and coordination through the Corporate Debt Liaison Group	FI Team LCC Revenue Division, Corporate Debt Team	Next meeting of the Corporate Debt Liaison Group taking place on 4 October
Measure the impact of the approach	45. Agree indicative KPIs	FI Team	
	46. Review and refresh approach as required	FI Team	

Appendix 4 - Legal Credit Activity in Leeds

Details of Credit Businesses Based in Leeds

Businesses involved in Consumer Credit activity (loans, brokerage, debt collection, debt management) are required to hold a Consumer Credit Licence, issued by the Office of Fair Trading. As the local regulator of consumer credit West Yorkshire Trading Standards Service (WYTSS) is sent details of any new or amended application for a Consumer Credit licence for their comments, e.g. that a person is fit/unfit to hold such because of convictions, etc.

A list of all businesses in West Yorkshire with a Consumer Credit Licence was formerly maintained by WYTSS but there is now a national register kept on line (link below) and the West Yorkshire service has to rely on this national register for local information.

<http://www2.crw.gov.uk/pr/Default.aspx>

Legal High Cost Credit Providers in Leeds

The following high cost home collected credit lenders are based in Leeds:

Adamson Finance - 135 Otley Old Road, Leeds, West Yorkshire, LS16 6HH

CLC Finance - Unit 4, Meadow Court, Millshaw, Leeds, West Yorkshire, LS11 8LZ

Fowlers Permanent C& S LTD - 53 Stanningley Road, Leeds, West Yorkshire, LS12 3ND

Leeds & District Clothing & Supply Co Limited - 164 Harehills Lane, Harehills, Leeds, West Yorkshire, LS8 5JP

Naughton Finance Ltd - Mayflower House, 14 Pontefract Road, Leeds, LS10 1SG

Martin Oddy & Co - 4 Griffin House, Station Road, Morley, LS27 8JW

Park Finance Co Ltd - 9 Ring Road, Seacroft, Leeds, West Yorkshire, LS14 1AT

Pioneer Finance - 2 Holly Tree Lane, Colton, Leeds, West Yorkshire, LS15 9JF

However in addition to these businesses there are a number of other businesses that operate 'rounds' in Leeds, including Provident and West Riding Family Finance (Bradford); D & J McGuinness, J R Naylor and Provida Loan (Wakefield); and Shopcheck (Birstall) plus some businesses from Rotherham, Chester, Solihull and Worcestershire.

All businesses involved in small cash loans are required to place their details on the Lenders Compared website – www.lenderscompared.org.uk – which lists all the businesses who will offer such credit by postcode and includes rates, payment periods and other key terms and conditions. It is interesting to note that some businesses operate at a very local level. There are for example some businesses that will offer loans in Seacroft but not Morley or the city centre.

The Lenders Compared web-site lists loans (a) which offer a number of repayments and (b) loans between £50 and £800. As such it does NOT include the high cost short-term payday loan businesses such as Wonga or Quickquid; or high cost loan businesses offering medium sized loans (£1,000 - £5,000) such as Ocean Finance. Most of these businesses operate regionally or nationally and advertise via newspapers, television and increasingly via the internet (especially using formats specifically tailored for mobile phones).

Lenders Compared does also NOT pick up businesses which offer high cost loans based on a security (usually a car - often referred to as log-book loans) who use a range of archaic financing tools that mean they are not legally defined as either "small amount" or "multiple payment" credit service. There are a number of such businesses that operate in but are not based in Leeds.

Below is a list of shops operating in Leeds by postcode which has been compiled by the Economic Policy Team. The list may not be fully comprehensive as there is not one simple data source for this information, some shops may be part of national groups which are registered outside of Leeds and due to the provisos indicated above. However, this is probably the most up to date list available at the current time.

Credit shops operating in Leeds

POSTCODE		
LS1	Money Shop	2 Call Lane, Leeds LS1 6DN
	Money Shop	25-27 The Headrow, Leeds LS1 6PU
	Pawnbrokers/payday loans	8 New Market Street, Leeds LS1 6DG
	Finance 321	57 Great George Street, Leeds LS1 3AJ
	Ramsdens 4 Cash	11-12 Kirkgate, Leeds LS1 8BY
	Herbert Brown Pawnbrokers	19 Kirkgate, Leeds LS1 6BY
	Cash Shop	26 New Market Street, Leeds LS1 6DG
	Cash for Gold	35 Vicar Lane, Leeds LS1 6DS
	Ramsdens 4 Cash	49 New Briggate, Leeds LS1 8JD
	Brown and Gold Cash for Gold	Park Cross Street
LS2	Money Shop	38 Eastgate. Leeds LS2 7JL
	Money Shop – Ramsdens	49 New Briggate, Leeds LS2 8JD
	Cash Converters	21 Eastgate, Leeds LS2 7LY
	Everyday Loans	Unit 2 Merrion Centre, Leeds LS2 8NG
	Herbert Brown Pawnbrokers	12 Eastgate, Leeds LS2
	The Money Shop	2 Call Lane, Leeds LS2
	Herbert Brown Pawnbrokers	40-42 Merrion Centre, Leeds LS2 8NG
	Brighthouse	Merrion Centre, Leeds LS2
LS7	Automoney	122 Potternewton Lane, Leeds LS7 2EG
LS8	Cash Converters	254 Roundhay Road, Leeds LS8 5RL
	Money Shop	243 Roundhay Road, Leeds LS8 4HS
	One Stop Money Shop	83 Roseville Road, LS8 5DT
	Cash Converters	164 Harehills Lane, Leeds LS8 5JP
LS9	Cash Converters	76 Lincoln Green Road, Burmantofts, LS9 7SU
	Automoney/Log book loans	577 York Road, Leeds LS9 6NH
	Ramsdens 4 Cash	314 Harehills Lane, Leeds LS9 7BG
LS10	NFL Cash Direct	Pontefract Road, Stourton, Leeds LS10 1SP
	Naughton Finance Limited	Mayflower House, 14 Pontefract Rd, Leeds LS10 1SG
LS11	Cash Converters	211 Dewsbury Road, Beeston, Leeds LS11 5FZ
	Cash Express	247 Beeston Road, Leeds LS11 7LR
	Shopacheck	Oakhurst Avenue, Dewsbury Road, Leeds LS11 7HL
	Cash Xpress	2 Parkfield Mount, Leeds LS11 7PA
	CLC Finance	Unit 4, Meadow Court, Millshaw, leeds LS11 8LZ
LS12	Cash Converters	6-8 Town Street, Armley, Leeds LS12 3AB
	Log book loans	
	Money Shop	26 Town Street, Leeds LS12 3AB
	One Stop Money Shop	12 Town Street, Leeds LS12 1UX
	Cash Generator	41-43 Town Street, Leeds LS12
	Fowlers Permanent C&S Ltd	53 Stanningley Road, Leeds LS12 3ND

LS13	Cash Converters	30 Bramley Shopping Centre, Leeds LS13 2ET
	Albemarle and Bond Pawnbrokers	25 Bramley Centre, Leeds LS13 2ET
	Cheque Centre	21 Bramley Centre, Leeds LS13 2ET
	Brighthouse	27-29 Bramley Shopping Centre, Leeds LS13
LS14	Cash Converters	853 York Road, Leeds LS14 6AX
	Park Finance Co Limited	9 Ring Road, Seacroft, Leeds LS14 1AT
LS15	Money Shop	14 Station Road, Crossgates, Leeds LS15 7JX
	Cheque Centre	25 Crossgates Shopping Centre, Leeds LS15 8ET
	Herbert Brown	39 Crossgates Shopping Centre, Leeds LS15
	Pawnbrokers and cheque cashing	36 Austhorpe Road, Leeds LS15 8DX
	Cash Generator	7 Crossgates Shopping Centre, Leeds LS15 8ET
	Ready Steady Dough	Park Approach, Leeds LS15 8GB
	Cash Express	241 Selby Road, Leeds LS15 7JR
	Cash for Gold	243 Selby Road, Leeds LS15
	Pioneer Finance	2 Holly Tree Lane, Colton, Leeds LS15 9JF
	Brighthouse	Cross Gates Shopping Centre, Leeds LS15
LS16	Adamson Finance	135 Otley Road, Leeds LS16 6HH
LS18	Carloantoday	164 Town Street, Horsforth, Leeds LS18 4AQ
	ScrapGold	85b Town Street, Horsforth, Leeds LS18
LS20	Shopacheck	5-8 Richmond Terrace, Leeds LS20 8BP
LS22	One Stop Money Shop	21 Market Place, Wetherby, Leeds LS22 6LQ
	Brown and Gold – Cash for Gold	10 North Street, Wetherby, LS22 6NN
LS27	Ramsdens 4 Cash	62 Queen Street, Morley, Leeds LS27 9BP
	Martin Oddy and Co	4 Griffin House, Station Road, Morley, LS27 8JW

Appendix 5

Social Sector Size Criteria By Ward - Update on Contacts/Visits Undertaken to the end of July 2013

Description	Inner South			Outer South				Outer East				Total	
	Beeston & Holbeck	City & Hunslet	Middleton Park	Ardsley & Robin Hood	Morley South	Morley North	Rothwell	Crossgates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam (AVH Only)		
Total Number of Tenants Affected per list provided by Welfare & Benefit Service July 2013	329	190	290	66	155	77	177	165	76	99	11	1635	
Completed Visits / Contacts	282	185	279	50	115	57	127	156	70	90	10	1421	
No Response to Contacts	36	5	11	11	35	15	43	6	4	6	1	173	
Family Size Dispute	16	17	25	3	2	0	11	14	7	4	1	100	
Property Size Dispute	13	9	12	5	2	2	7	8	4	4	0	66	
Transfer Requested * see below	50	26	53	11	14	4	19	26	21	15	0	239	
Registered for Mutual Exchange	13	9	12	2	6	1	5	8	4	8	0	68	
Cover shortfall from Income / Benefits **	102	80	113	13	29	12	25	72	40	41	2	529	
Seek Employment **	28	15	34	0	10	5	4	9	7	7	0	119	
Plan to move to other tenure **	9	1	6	1	5	0	2	3	1	3	0	31	
Seek Lodger **	3	2	6	3	1	0	3	4	2	6	0	30	
Foster Carers	4	2	4	0	1	0	4	4	2	3	0	24	
In adapted Properties	17	11	17	6	13	12	19	9	9	7	1	121	
Access to Children or Applying	20	15	19	3	6	2	12	11	7	5	2	102	
Tenants considered High Risk **	96	51	83	15	42	24	50	51	17	32	1	462	
*Bedroom Requirements of those requesting a transfer	1 Bed	41	13	31	7	11	2	15	17	14	12	0	163
	2 Bed	8	11	21	3	2	2	4	9	6	3	0	69
	3 Bed	1	2	1	1	1	0	0	0	1	0	0	7
	4 Bed	0	0	0	0	0	0	0	0	0	0	0	0
	5 Bed	0	0	0	0	0	0	0	0	0	0	0	0

** Please note some tenants are considering more than one option as a response to SSSC

*** Tenants classed as high risk are those where an income and expenditure assessment has been undertaken and they have insufficient income to pay the Housing Benefit charge or have refused to provide income and expenditure details

Last Updated: 13/08/2013

Aire Valley Homes Leeds by Ward

Arrears on Under Occupiers

		<u>Arrears @ Week 52</u>		<u>Arrears @ Week 18</u>	
IS	Beeston & Holbeck	£	48,099.41	£	55,644.81
	City & Hunslet	£	16,028.54	£	27,008.22
	Middleton Park	£	42,253.75	£	50,187.85
OS	Ardsley & Robin Hood	£	8,180.66	£	14,631.35
	Morley South	£	12,250.12	£	18,600.93
	Morley North	£	5,735.48	£	8,708.51
	Rothwell	£	15,878.80	£	22,204.24
OE	Crossgates & Whinmoor	£	29,099.57	£	39,659.22
	Garforth & Swillington	£	4,055.45	£	7,327.78
	Kippax & Methley	£	9,547.19	£	18,925.36
	Temple Newsam (AVH Only)	£	233.17	£	978.57
	Grand Total	£	191,362.14	£	263,876.84

Data Point Week 18 (5th Aug 13)

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Report author: Aretha Hanson
Tel: 2474309

Report of Area Leader – South East Leeds

Report to South Leeds (Outer) Area Committee

Date: Monday 16th September 2013

Subject: Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Ardsley and Robin Hood Morley North Morley South Rothwell
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report presents an update on the key work taking place within the Outer South Leeds area, not covered elsewhere on the agenda

Recommendations

The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate
- b) Agree nominations to Area Committee Sub Groups
- c) Support the transfer of Rose Lund Community Centre to Children’s Services
- d) Agree locations for Financial Fitness Project courses

1.0 Purpose of this report

- 1.1 To bring to Members' attention in a succinct fashion, a summary of key work which the Area Support Team are engaged in based on priorities identified by the Area Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background information

- 2.2 Members will recall at the July 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.1.1 The minutes of the meeting held on 28th June will be approved at the meeting scheduled for 6th September 2013 and will be presented to a future area committee.

4.0 Outer South Area Committee Priorities and Actions

- 4.1 At the September 2012 Area Committee members agreed the development of a Business Plan that outlined all delegations, ward profiles and a Priorities and Action Plan setting out the main priorities of the Committee.
- 4.2 It was agreed at previous meetings that members would be provided with a refreshed version of the Priorities and Actions. This is attached for comment and approval at **Appendix 1**.

5.0 Updates by theme: Children & Families

5.1 Children & Young People's Working Group

- 5.1.1 The Outer South Children & Young People's Working Group met on Thursday 23rd May 2013 and reviewed and approved the revised Terms of Reference. The draft minutes were presented to a previous Area Committee. The next meeting of the group scheduled for September has been cancelled pending the work of the Activities Fund Steering Group. This group will develop an action plan for the Activities Fund delegation which will then be approved at Area Committee. Once finalised it is expected that the Activities Fund Steering Group will come to an end and the Children & Young People Working Group will be reinstated.

5.1.3 Activities Fund Delegation

- 5.1.4 The Activities Fund Steering Group met on 10th July 2013 and minutes were presented to the 15th July meeting. Area Committee approved funding for two mini-breeze events to take place in Ardsley & Robin Hood and Morley.

- 5.1.5 The sub group meeting also agreed to extend the consultation about next year's priorities for children and young people by carrying out consultation with the young people they work with and also asking other organisations to carry out this consultation. Once the results have been received and analysed there will be a further discussion about priorities for activities for the remainder of 2013/14 and planning for spend in 2014/15.
- 5.1.6 Area Committee is asked to give the Activities Fund Steering Group the authority to make decisions on allocating funds to programmes of activities on behalf of the Area Committee. This will enable programmes of work, based on the outcome of the consultations, to be developed and progressed and avoid delay in implementing programmes of activities for children and young people. Any decisions made would be reported to future Area Committee meetings.
- 5.1.7 At the last Area Committee Members raised a query in relation to ensuring all young people have access to activities and the potential for an increasing number of children & young people falling into the targeted category. Children's Services has confirmed the aim to collectively ensure that the budget for geographically targeted youth work is spent on those young people who need extra support to engage in these activities. Youth work providers will become the conduit between the most hard to reach groups and the universal providers, whether these are Breeze Youth Activities, sports, arts or other providers.

6.0 Updates by Theme: Sustainable Economy and Culture

6.1 Community Centres Sub Committee

- 6.1.1 The Community Centres Sub Committee last met on 15th May and draft minutes were presented to a previous Area Committee. The next meeting is scheduled for 6th November 2013 and minutes will be presented to a future Area Committee meeting.
- 6.2 **Rose Lund Community Centre**
 - 6.2.1 Following consultation with Rothwell ward members and the Outer South Community Centres sub group, approval was given by the Outer South Area Committee, Children's Services Asset Management Board and the Director of E & H to transfer the Rose Lund Centre from Environment & Housing to Children's Services. This came into effective on 1 September 2013. Lettings are now dealt with by Children's Services. The lettings team can be contacted on 247 5598 or educ.lettings@leeds.gov.uk.
 - 6.2.2 Children's Services will be informing the local community of this change via leaflets, newsletters and notice boards. New signage containing the new contact details will be installed.
 - 6.2.3 The caretaker will continue to work at the Rose Lund Centre so apart from the different contact details for lettings, users should not experience any difficulties in accessing the building.

6.3 The Point Steering Group

6.3.1 The Point Steering Group last on 1st July 2013 and the minutes are attached at **Appendix 2**. The next meeting is scheduled for 25th November 2013 and minutes will be presented to a future Area Committee.

6.4 Morley Empty Shops Fund

6.4.1 The Empty Shops Fund is available for shops in Morley and landlords can apply for a maximum of £2,600 towards the costs of replacing shop fronts. To date three premises have benefited from the fund and there is a remaining balance of £5,457.00.

6.5 City Wide Asset Review

6.5.1 Following the establishment of the Budget Plus Programme, the South East Area Support Team (AST) has been supporting the city wide Asset Review, as an element of the Programme. The review aims to see a reduced asset base that is more efficient and effective in delivering integrated services to our customers and achieves significant savings for the council.

6.5.2 Middleton Park Ward was the initial area to be identified as the pilot for the South East, but the asset review is being undertaken across the whole of the South East area. AST has supported Asset Management in the production of a comprehensive list of assets for each Ward and Area Committee, while also adding local context on usage, sensitivities, together with leasing and management arrangements.

6.5.3 The city wide approach seeks to ensure that all Members have been briefed on the asset review. AST has led on arranging 10 of the 11 ward Members briefings in the South East. Briefings have been held for Ardsley and Robin Hood and Rothwell Members and a joint briefing was held for Morley North and Morley South Members. Following a review of the first couple of ward Member briefings in the South East, AST and the project team made some amendments to the format to enhance the outcomes for future briefings.

6.5.4 A presentation to the Third Sector Partnership and a meeting with members from ASPIRE has initiated a conversation with the third sector. Introducing them to Budget Plus and the asset review and exploring how they would like to be involved. Learning from past experiences the group identified the need to produce a clear, simple process that would allow the third sector and LCC to work together to lease, manage and transfer local assets. AST will ensure that this engagement continues to include other key local third sector partners.

6.5.5 The council has been invited by the Government property Unit and the Local Government Association to join the Government's One Public Estate pilot programme. Other authorities in the region taking part include Sheffield and Hull. The purpose of the pilot is to test the extent that the public sector within an area can operate more effectively by considering assets jointly.

7.0 **Updates by Theme: Safer and Stronger Communities Board**

7.1 Outer South Environmental Sub-Group

7.1.1 The Outer South Environmental sub-group met on Wednesday 24th April and minutes were presented to a previous Area Committee. The next meeting is scheduled for 25th September 2013 and minutes will be presented to a future Area Committee.

7.2 Community Learning

7.2.1 The council is contracted as the local fund manager by the Skills Funding Agency to deliver a programme of Community Learning that aims to provide a broad and balanced programme of targeted learning opportunities for adults aged 19 and over (25 and over for Learners with Learning Difficulties and/or Disabilities).

7.2.3 Leeds City Council Employment and Skills Service are managing the programme, and the £1.6 million available to commission activity for the 2013/14 academic year went out for tender on www.yortender.co.uk.

7.2.4 Areas included in Community Learning:

- Personal and community development
- Family English, Maths and Language
- Wider family learning, supporting different generations of family members to learn together
- Skills for Jobs
- Targeted Learning
- Community Responsive (responding to an emerging need e.g. retail training for local residents in preparation for job opportunities arising from a new development)

7.2.5 South East Area Support Team promoted the funding through local networks and coordinated a response to identify priorities in the South East to inform the commissioning process. These priorities are:

i) Skills for Jobs

ii) Community Responsive, e.g. support for impacts of Welfare reform or to respond to an emerging need like employability learning ahead of a new business development

iii) Targeted Learning - opportunities to support the health and wellbeing agenda with learning provision for people with learning disabilities, mental health problems or that support older people to live independently.

7.2.6 Over 80 interested parties attended a two hour briefing session on Thursday 16th May 2013 at the Carriageworks. The tender process closed on 12th June and 42 bids were received from 33 organisations. Employment and Skills Service aim to make contract awards by the middle of August, with the programme of learning in place for September 2013.

7.3 Community Safety

7.3.1 Community Safety Partnership and Priorities

The Safer Leeds Executive has agreed new priorities for 2013/14 as follows:

- Strengthening the partnership approach to support a reduction in **domestic abuse**
- Continued focus on reducing **domestic burglary** and its impact across Leeds
- Effectively tackle and reduce **ASB** in our communities
- Improve our understanding of and approach to deal with **Child Sexual Exploitation**
- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

7.3.2 The South Leeds Community Safety and Environmental Partnership will bring Area Lead Members together with partners across South Leeds to deliver on the Safer Leeds priorities and locally identified priorities. This Partnership replaces the Crime and Grime model following a review of effectiveness of that structure. The first meeting of the group is due to take place on 5th September 2013. The Area Lead Member for Environment and Community Safety will have a key role to represent the views of ward members in the Partnership. A strategic plan for South Leeds will be agreed at that meeting and will be circulated to Members via the Area Lead Member for comment.

7.3.3 Community Safety Area Lead role

Following the appointment of Area Lead roles, Munaf Patel, Head of Localities and Safeguarding is due to convene a meeting of all the Area Lead Members for Community Safety in the city. The aim of the meeting will be to further develop the relationship between Leeds Community Safety and Area Committees through the Area Lead Member role, reach an agreement about the format and content of annual reports to Area Committees and other periodic updates during the year. The next Community Safety report to Outer South Area Committee was due in September and in the light of this proposed meeting, it has now been deferred to December in order to take account of Area Lead Member views. Members are invited to make comment via the Area Lead.

7.3.4 Progress against key strategic and local priorities

The following paragraphs are an overview of key activity on local and citywide priorities. As outlined above at 7.3.3, Members views will be reflected in the content of future Summary of Key Work progress updates.

7.3.5 Reducing domestic abuse

At a citywide level, the Domestic Abuse Strategy is being refreshed with new local delivery mechanisms. Locally, the South Leeds Alcohol Reduction Partnership is focussing on improving access to alcohol treatment and support for families affected by Domestic Abuse.

7.3.6 Tackling ASB in communities

NPT Inspectors have reinstated multi agency Tasking in each area to focus activity to address ASB. Discussions are on-going to determine how the Tasking approach can best support delivery of services to the Family First Leeds cohorts.

7.3.7 Child Sexual Exploitation (CSE)

The Leeds Children's Safeguarding Board has established a sub group to develop a response to CSE across the city. A South Leeds Practitioners Forum has been set up to share information about the issue, identify hotspots and promote good practice in sharing intelligence and supporting young people involved in CSE. The next meeting is due to be held late September.

7.3.8 Morley Police Station

Further to previous updates given to the Area Committee, West Yorkshire Police has advised that the application for funding from the Area Committee is not being progressed at this time. West Yorkshire Police are in the process of restructuring helpdesk staff and as a consequence there are a number of vacancies within the Division. The restructure is due for completion late July/early August. A review of demand for helpdesk service will be carried out by the NPT Inspector once that has been completed. The information gathered will then be used as the basis of decisions about helpdesk opening times.

8.0 **Updates by Theme: Health and Well being**

8.1 The South East Health and Wellbeing Partnership has reviewed arrangements and draft proposals are out to the existing partnership membership for consultation. A copy of the draft proposals is attached at **Appendix 3**.

8.2 **International Day of Older Persons**

8.2.1 The International Day of Older Persons is celebrated annually on 1st October and is aimed at recognising the contributions of older persons and examines issues that affect their lives. Area Committee has approved the allocation of £2,000 to deliver events that coincide with the International Day of Older People. South East Area Support Team has engaged with partners to deliver two events.

1st October 2013 at Morley Town Hall and
4th October 2013 at Blackburn Hall

8.2.2 Both events will be marketplace in style and services and partners have been invited to host a stall and provide information and advice to older people. Refreshments, entertainment and transport will be provided.

8.2.3 Members are asked to note the dates. Updates will be provided to future Area Committees.

8.3 **Welfare Reform**

8.3.1 The South East Welfare Reform Group continues to meet. A full report is presented elsewhere on the agenda.

9.0 Updates By Theme: Housing and Regeneration

9.1 Conservation Audits

9.1.1 Following a further round of public consultation that ran from January to March 2012, all consultation responses are being reviewed and considered and amendments made to the appraisal and proposed boundary as appropriate. The project was discussed at Planning Board on 29 November 2012. The appraisal and boundary review may also be considered by Executive Board. If approved, the revised boundary will be designated and the appraisal will be adopted as a material consideration in the planning process.

10.0 Local updates

10.1 Ward Member Briefings

The next round of ward member briefings will take place in September.

10.2 Community First Grants

10.2.1 Community First Grants are summarised at **Appendix 4**.

10.3 Morley Town Centre Management Board

10.3.1 At the Annual General Meeting of the Morley Town Centre Management Board on 14th June 2013 there was one change to the constitution. Namely that 4d) was deleted therefore there will be no annual rotation between Chamber and Town Council for the positions of Chair and Vice Chair.

10.3.2 There were no other amendments to the constitution.

10.4 Strengthening Relationships between Town and Parish Councils

10.4.1 At the July 2013 Area Committee meeting Members agreed to establish a working group to agree options for strengthening links and report back to Area Committee.

10.4.2 The first meeting of the group is scheduled for 11th October 2013. Members are asked to note that Town Clerk Karen Oakley has been nominated to represent Morley Town Council.

11.0 Corporate Considerations

11.1 Consultation and Engagement

11.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is received at the Area Committee.

11.2 Equality and Diversity / Cohesion and Integration

11.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 Council Policies and City Priorities

11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

11.4 Resources and Value for Money

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

11.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Wellbeing budget complete a section identifying risks and solutions as part of the application process.

12 Conclusions

12.1 The report provides up to date information on key areas of work for the Area Committee.

13.0 Recommendations

13.1 The Area Committee is asked to:

- a) Note the contents of the report and make comment as appropriate;
- b) Agree nominations to Area Committee Sub Groups;
- c) Support the transfer of Rose Lund Community Centre to Children's Services;
- d) Agree locations for Financial Fitness Project courses.

14.0 Background documents¹

14.1 There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Section 6: Outer South Area Committee Business Plan 2013/14 : Priorities and Actions

Contents

1. Business Plan Priorities and Actions

- Locality working priorities
- Delegated functions and priority work relating to those delegations
- Partnership working and priorities for action
- Work funded through the Wellbeing Budget and support given to local groups and organisations

2. Area Committee Champions

- The Area Leads elected by Area Committee

3. The Community Engagement Framework for 2013/14

- Outer South Older Persons Event
- Outer South Celebration Event
- Neighbourhood Improvement Officer
- Various galas and events
- Neighbourhood Planning
- Citizens Panel

1. Business Plan Priorities and Actions for 2013/14

(i). Integrated Locality Working Priorities:

Develop effective and efficient services which best meet the needs of the people and the places we live
 Increase peoples' sense of influence in decisions affecting their lives and communities through open, fair and accountable neighbourhood driven processes.

(ii). Area Support Team Service Plan objectives and outcomes

Objectives

- To support Area Committees in their leadership roles and to develop local delegations
- To develop and implement Locality Leadership Teams
- To effectively use information and intelligence to influence service delivery
- To develop new working practices and new ways of thinking about service delivery in local areas
- To develop and implement neighbourhood profiles

Outcomes

- To develop strong and effective local leadership and governance arrangements that is responsive and accountable to the needs of local communities
- To maximise the engagement of local people in the design and delivery of local services
- To support the development of sustainable and resilient local communities
- Maximise the use of local intelligence to improve our understanding of communities and their functions/characteristics so that services are targeted and tailored to meet need effectively and efficiently

3. Business Plan objectives and outcomes to improve services locally

These are detailed on the table below on how Wellbeing funds, partnership working and delegations to Area Committee are providing added value and service improvement to deliver specific outcomes.

Outer South Business Plan Objectives and Outcomes 2013/14

The table below outlines the Area Committee priorities and actions for 2013/14. This is what the Area Committee will do based on the new Locality Integrated Working Design Principles and follows outcome based accountability methodology. The Area Committee priorities will be reviewed annually.

RAG Rating: **Red** (no start/completion date confirmed), **Amber** (start date confirmed), **Green** (project started)

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
Best City for Business					
<i>Leeds has started to recover from the recession, and we need to make sure jobs are created and that local people can access those jobs. We will make sure new developments create skills and opportunities through apprenticeships. Leeds will be an attractive place to visit and invest in, with cultural attractions for local people and visitors nationally and internationally</i>					
Objective 1: Support work that helps town and district centres remain commercially active and vibrant					
Support for Christmas Trees, lights and switch on events	Area Support Team Leeds Lights Parks & Countryside	December 2013	Area Committee funding secured for Christmas trees and lights	<ul style="list-style-type: none"> Increased footfall in local centres More local residents engaged in community activities 	Green
Using SLA from Environmental Delegation to ensure town and district centres are prioritised for cleaning after events have taken place	Environmental Services	On-going	Schedule of events supplied to Locality Team and clean ups organised after events have taken place	<ul style="list-style-type: none"> Cleaner local centres 	Green
Manage Morley Empty Shops Fund	Area Support Team Morley Town Centre Management Board	On-going	3 Shop fronts replaced in Morley Town Centre Funding available to complete a further 2 shop front projects	<ul style="list-style-type: none"> Enhanced appearance of shops Encourages more businesses to move into the area Increased footfall 	Green
Objective 2: Provide opportunities for people to get jobs or learn new skills					
Support initiatives to target NEETS (Not in Employment, Education or Training)	Employment & Skills Children's Services Area Support Team IGEN	On-going	Through SE NEET reduction Plan target and reduce NEET	<ul style="list-style-type: none"> Local people have an increased number of training opportunities available Local businesses engaged to support training opportunities for young people 	Green

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
Provide information and guidance on training opportunities available through the Neighbourhood Improvement Officer	Area Support Team Neighbourhood Improvement Officer	On-going	Engaged with tenants and residents associations and signposted groups/individuals to opportunities available	<ul style="list-style-type: none"> • More people benefiting from training • Enabling local people to take up opportunities to gain skills • Work clubs established in local areas 	Green
Support volunteering within our local communities	Provide information on getting involved with volunteering at all our events	On-going	More volunteers from the local area taking up opportunities to gain skills Area Committee allocated funding for annual “	<ul style="list-style-type: none"> • Events in local areas being delivered by volunteers • More people engaged and empowered 	Green
<p>Best City for Communities <i>Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity but recognise that it will take high-quality public services working with local people to effectively tackle crime and anti-social behaviour. We will also keep our neighbourhoods clean and green</i></p>					
<p>Objective 3: Residents in Outer South have access to opportunities to become involved in sport and culture</p>					
Fund community based events. E.g. Morley Literature Festival, Rothwell 600, Christmas tree & Lights project	Area Support Team Local Groups Leeds Lights Relevant Town and Parish Councils	On-going	Festivals/galas have been held with further events programmed throughout the year	<ul style="list-style-type: none"> • More local residents are engaged in community events • Promotes local area • Increased knowledge of organisations and services 	Green
Provide small grants for local community groups to provide sporting and cultural activities	Area Support Team Neighbourhood Improvement Officer	On-going	Applications to small grants and Community First Panels being considered for projects in Outer South	<ul style="list-style-type: none"> • More local people involved in community activity and improving community cohesion 	Green
Provide guidance and promote to groups, external funding sources to support local projects	Area Support Team Neighbourhood Improvement Officer	On-going	Promotion at community forums and various meetings aiming to increase numbers of project applications in South East area	<ul style="list-style-type: none"> • Increased capacity of community groups/individuals • Funding secured to enable project delivery on identified community issues 	Green

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
Objective 4: Neighbourhoods in Outer South are clean and attractive					
Environmental sub group to meet 4 times a year to monitor Environmental Services Delegation between the Area Committee and Locality Team and improve partner working	Area Support Team Environmental Sub Group Locality Team	Quarterly	2013/14 Service Level Agreement agreed July 2013	<ul style="list-style-type: none"> Cleaner/greener environment Improved partnership working Integrated workforce working better with local community through engagement and use of local intelligence 	Green
Deliver joint working schemes that address the issues highlighted through the Outer South Area Committee Environmental sub Group	Environmental sub group Locality Team	On-going	Area Committee funding approved for covert CCTV and patrols	<ul style="list-style-type: none"> Fixed penalty notices issued Evidence made available through covert CCTV to enable prosecutions 	Green
Support scrutiny of key performance indicators	Environmental Sub Group Area Support Team Locality Team	On-going	Reports provided to Environmental sub group	<ul style="list-style-type: none"> Improved service delivery 	Green
Objective 5: Help support a strong network of community groups that are able to contribute to improving their neighbourhoods					
Provide skips for community clean ups	Area Support Team	On-going	Funding allocated for skips from 2013/14 wellbeing budget	<ul style="list-style-type: none"> Cleaner/greener environment Increased community activities Enabling local community groups to have a direct impact on their surroundings 	Green
Support to 'in bloom' groups through funding	Neighbourhood Improvement Officer Area Support Team Parks and Countryside	On-going	In bloom and environmental groups continuing to work in local areas	<ul style="list-style-type: none"> Increase in local people involved in community activity, improving community cohesion. Improvements to the appearance of the area 	Green

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
Deliver an annual event (Community Heroes) that celebrates the contribution individuals/groups make to improving their neighbourhoods	Area Support Team	By 30 April 2014	Area Committee committed £1,500 of wellbeing budget to support delivery of event Planning for event in April 2014 underway	<ul style="list-style-type: none"> • Networking opportunity for local residents/groups • Promotes the work of individuals/groups • Stronger communities • Links to local networks • Promotes learning from projects undertaken 	Amber
Objective 6: Residents in Outer South are safe and feel safe					
Support programmes of work to reduce crime and anti-social behaviour	West Yorkshire Police	On-going	Area Committee funded projects: <ul style="list-style-type: none"> • No cold calling zones • Victim support – victims fund • WYP off road bikes • WYP Mountain bikes • Target hardening (sheds) 	<ul style="list-style-type: none"> • Residents empowered to deter rogue traders, nuisance calls and pushy sales people ultimately reducing the risk of doorstep crime • Victims of crime supported and empowered to protect themselves • Reduction in ASB caused by nuisance motorbikes • Increased mobility of Police Officers • Improved security of property 	Green
Objective 7: Communities are empowered and engaged and get on well together					
Develop Neighbourhood Improvement Plans in defined areas with residents at the core	Area Support Team Neighbourhood Improvement Officer Planning Team	On-going	Area Committee fund the Neighbourhood Improvement Officer and local neighbourhoods are identified with support in place.	<ul style="list-style-type: none"> • Communities empowered to take greater control and make positive changes in their local communities • Local residents directly influencing local service delivery • Build community capacity • Improved neighbourhoods • Improved cohesion 	Green

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
Objective 8: Have an asset base which is fit for purpose					
Review of operational asset base in Outer South	Asset Review Panel Area Support Team Asset and Property Management Departments and Services	On-going	Regular meetings by Asset Review Panel to identify savings. Work with partner agencies and 3 rd sector to maximise use of assets Investigate options of community transfer where appropriate. Maximise investment in assets with long-term future	<ul style="list-style-type: none"> Reduce asset base by 20% Reduce costs Make best use of resources Provide "community hubs" 	Green
Support the community centres that we manage through the Outer South Community Centre's sub-group	Area Support Team Community Centres Sub Group Community Centres Team	On-going	Three meetings a year and Action Plan in place Reported through to Area Committee	<ul style="list-style-type: none"> Community Centres are well maintained Programme of work in place for repairs 	Green
Deliver Community Centres delegation with revised letting charges and rationalisation of centres	Community Centres Project Team	Anticipated completion by October 2013	All users contacted December 2012 Working with users/community groups in Outer South	<ul style="list-style-type: none"> Better use of community assets by local people and maximising income 	Green
Objective 9: Implement Action Plans for Priority Neighbourhoods					
Provide a range of ways for residents and partners to have their say about local priorities, for example linking in to the neighbourhood improvement plans for our priority neighbourhoods	Area Support Team Locality Team Key Partners Neighbourhood Improvement Officer	On-going	Through engagement with TARAs/community Groups better and closer working relationships between partners to allow issues to be addressed quicker and more financially efficient	<ul style="list-style-type: none"> More local people are involved in decision making and influencing service delivery Communities are empowered and engaged People get on well together 	Green

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
<p>Best City For.....Children & Young People <i>Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action</i></p>					
<p>Objective 10: Provide a range of activities for young people across the Outer South</p>					
<p>Support the delivery of the Activities Fund Delegation by providing a wide and varied range of activities ensuring that children and young people are involved in planning, delivery and monitoring of activities</p>	<p>Activities Fund Steering Group Children & Young People’s Working Group Area Support Team Children & Young People Breeze Team Voice & Influence Team</p>	<p>July 2013 to March 2014</p>	<p>Mini Breeze events funded Children & Young people involved in the planning, delivery and evaluation of activities Consultation with young people undertaken</p>	<ul style="list-style-type: none"> • Young people consulted about what activities they would like to see in their area • More young people engaged in positive activities • Reduction in isolated young people • Varied and wide range of activities that support children and young people 	<p>Green</p>
<p>Support the work of the clusters through the Children & Young People sub group to deliver a cohesive plan to engage with children and provide a number of opportunities for them</p>	<p>Area Support Team Children & Young People’s Working Group</p>	<p>On-going</p>	<p>£20,000 Wellbeing funds allocated to clusters to support out of school activities</p>	<p>Children & young people have more opportunities to engage in out of school activities Partnership approach providing a better service for young people</p>	<p>Green</p>

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
Best City For.....Health and Wellbeing <i>There are a range of social, economic and environmental factors that affect people's health in Leeds, which means some people have poorer health than others. In Leeds, we will focus on housing, education, transport, green space, work and poverty and what we can do to help everyone have the best chance to be healthy. Health and social care services will work together better to help people stay active and independent for as long as possible and provide care when needed in local communities</i>					
Objective 11: Residents in Outer South are active and healthy					
Deliver projects to target health issues through Health Champions role/local health and wellbeing groups	Health Improvement Officer Neighbourhood Improvement Officer	On-going	List of stakeholders developed and contact being made gathering support for the programme Project plan developed LCC design team developing materials to support the programme First courses to be delivered autumn 2013	<ul style="list-style-type: none"> Local people explore health and wellbeing issues that are important to them and their communities Links are made to Leeds wide services and offers available to communities Local links are forged with health centres, leisure centre and voluntary sector groups Local people are given the opportunity to plan and deliver a project that will benefit their community 	Green
Support older people and healthy living groups	Area Support Team Neighbourhood Improvement Officer	On-going	Providing funding for activities such as luncheon clubs /armchair exercise	<ul style="list-style-type: none"> More activities taking place More people involved in day trips, luncheon clubs and exercise Reducing isolation 	Green
Continue to fund the Garden Maintenance scheme	Morley Elderly Action	On-going	Funding approved for a further three year period 2013 to 2016	<ul style="list-style-type: none"> Subsidised scheme to enable gardens of the elderly/disabled to be maintained Residents signposted for help and advice when needed Prevention of trips and falls through well maintained gardens Reduces isolation of the elderly 	Green

What will the Area Committee do to address this priority?	Who will deliver this?	By when?	What progress has been made?	What was the impact?	RAG Rating
Objective 12: Reduce the impact of Welfare Reforms					
Deliver Financial Fitness Programme in Outer South Leeds	West Yorkshire Trading Standards Public Health Welfare Reform Working Group	On-going	Staff briefing sessions planned with the aim of developing community courses	<ul style="list-style-type: none"> Increases local knowledge of the impact of welfare reforms, loan sharks, budgeting, general financial awareness 	Green
Objective 13: Vulnerable members of the community are able to live independently at home					
Hold an event to celebrate the contribution older people make to our communities	Area Support Team	4 October 2013	Area Committee approved £2,000 to deliver events to coincide with International Day of Older People. Partners engaged to deliver information sessions at two events to be held in Morley and Rothwell	<ul style="list-style-type: none"> Wide range of services committed to having a stall and providing information to older people Older people can have access to services Raising awareness of activities available to older people Reduce isolation of elderly residents 	Green

2. Area Committee Leads 2013/14

The following Ward Members were elected as Area Committee Leads 2013/14

- (i) **Environment & Community Safety:** Cllr Karen Bruce
- (ii) **Children's Services:** Cllr Bob Gettings
- (iii) **Employment, Skills & Welfare:** Cllr Neil Dawson
- (iv) **Public Health & Wellbeing:** Cllr Shirley Varley
- (v) **Adult Social Care and Community Health:** Cllr Karen Renshaw
- (vi) **Corporate Carer:** Cllr Bob Gettings

The following Ward Members were elected to represent Area Committee on Cluster Partnership Groups

- (i) **Ardley & Tingley:** Cllr Karen Renshaw; Cllr Judith Elliott
- (ii) **Morley:** Cllr Neil Dawson; Cllr Robert Finnigan; Cllr Bob Gettings
- (ii) **Rothwell:** Cllr Karen Bruce; Cllr Stewart Golton; Cllr Lisa Mulherin

The following Ward Members were elected to represent Area Committee on these Boards or Working Groups

- (i) **Outer South Community Centres:** Cllr Bob Gettings, Cllr Lisa Mulherin; Cllr Judith Elliott
- (ii) **Children & Young People's Working Group:** Cllr Bob Gettings; Cllr Lisa Mulherin; Cllr Karen Bruce; Cllr Neil Dawson
- (iii) **Activities Fund Steering Group:** Cllr Bob Gettings; Cllr Lisa Mulherin; Cllr Karen Bruce; Cllr Neil Dawson
- (iv) **Environmental Working Group:** Cllr Robert Finnigan; Cllr Shirley Varley; Cllr Karen Renshaw; Cllr Karen Bruce

The following Ward members were elected to represent Area Committee on the following Outside Bodies:

- (i) **Morley Town Centre Management Board:** Cllr Judith Elliott; Cllr Robert Finnigan; Cllr Neil Dawson
- (ii) **Morley Literature Festival Committee:** Cllr Judith Elliott; Cllr Bob Gettings; Cllr Shirley Varley
- (iii) **Outer South ALMO Area Panel:** Cllr David Nagle; Cllr Jack Dunn

(vi) Citizens Panel

The Council continues to recruit to the citizen's panel with a target figure of 6,000 people. It has reached just over 4,200. Area Committee will receive regular updates on the feedback from the citizens panel on issues of local importance.

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Minutes of The Point Steering Group.

Monday 01 July 2013. Committee Rm 2 Civic Hall

Attendance

Cllr Kim Groves	CKG	Leeds City Council - Chair
Cllr Bob Gettings	CBG	Leeds City Council
Dean Stratton	DS	Land Securities
Sue Armitage	SA	Leeds City College
Alice Winter	AW	Leeds City Council
Gary Milner	GM	Leeds City Council
Alison France	AF	DWP
Jane Hopkins	JH	Leeds City Council

Apologies

Cllr Angela Gabriel	CAG	Leeds City Council
Cllr Karen Bruce	CKB	Leeds City Council
Alison Niven	AN	Land Securities
Ann Marie Spry	AMS	Leeds City College

Item	Description	Action
1.0	Welcome and Introductions	
1.1	Cllr Groves welcomed everyone to the meeting.	
2.0	Minutes of the last meeting and matters arising	
8.2	AW has now met with Tim Flannagan to look at a range of marketing opportunities. AW has also attended a number of community events with Alison Niven, promoting specific opportunities but also to raise the profile of retail as a positive career choice for young people. The initiative with The Ahead Partnership who have developed a resource for use in schools, being piloted in 2 initially – Swallow Hill and the Co-operative Academy, will also raise awareness.	

3.0	Learning provision update	
3.1	A security Routeway course has completed with Retail underway. The Fashion Diploma course continues and the fast track option has successfully recruited 15 learners. All courses are attracting a balanced gender profile.	SA
3.2	The ICT for beginners course attracted 10 learners and has proved very successful in equipping people with the skills to access Universal Job Match at Jobcentres. There are 6 Food Safety courses planned, 2 have completed with good achievement rates. The remaining courses will be running at monthly intervals.	
3.3		
3.4	The Jobcentre have seconded a member of staff, Kirk Wilbur, to the College to assist with establishing work placement opportunities. The College are supporting the promotional event in the atrium on 22 August. Information has gone out to schools. SA to check on other circulation methods given many pupils may have already stood down.	
4.0	Front of House Update	
4.1	267 people have registered with the Jobshop. 12%,(32) have secured employment. It was noted that given the environment and the 'traffic' levels within the Point, many of the customers who use this service are some distance from competing successfully in the labour market.	
4.2	18% of Jobshop customers are aged 16-18, considerably higher than at other Jobshops. The igen IAG provision in response to this is working well.	
4.3	Two recent successes at the Point: <ul style="list-style-type: none"> • Recruitment to the Dame Kelly Holmes Trust targeted support offer was successful with 9 young people recruited • Recruitment to the 7 Street Scene vacancies resulted in 3 customers from The Point being offered employment 	

5.0	Employment Leeds Update	
5.1	A number of promotional events have been held since the last meeting focussing on: Adult Learners Week, Apprenticeships and the College provision. All were well attended.	
5.2	There has been a significant increase in the vacancy information being collected by EL direct from businesses.	
5.3	The new food outlets: Handmade Burger, Frankie and Benny's and Prezzo have indicated their willingness to work with EL on future recruitment needs. The current round of contacts with other retailers is returning positive feedback. Although many have national recruitment accounts with the Jobcentre, work to promote the benefits of local flexible solutions is underway where possible.	
6.0	Land Securities Update	
6.1	There are 3, 12 month apprenticeship opportunities available through LS contract partners. There has been much promotional activity around these and The Point has been advertised as the key contact location.	
6.2		
6.3	DS acknowledged that there has been huge progress in raising awareness of the Point. However, there should be more focus on the available services and current activities than there is at present. The presentation of information around the centre was encouraged. There will be net job growth as a result of the new restaurant developments, approx.120-125.	
7.0	Children's Services Update	
7.1	GM reported on plans for an event next summer, linked in with local schools, maximising the potential of the Arts and Music Service. A discussion took place about the logistics of holding a talent event in south Leeds. GM will keep the group informed	

8.0	Any Other Business	
8.1	There were no items.	
9.0	Date and Time of Next Meeting	
9.1	Monday, 25 November 2013 at 11.00am – 1.00pm in the Civic Hall, Leeds.	

South East Area Health and Wellbeing Partnership

Future Arrangements – DRAFT PROPOSAL

Key Principles

- Provide strong local governance and leadership that demonstrates clearly contribution made at locality level to addressing health inequalities.
- Engage communities in shaping local priorities and holding services to account on delivery to ensure improved outcomes.
- Share best practice and learning to help improve outcomes for local residents.

SE Partnership Core Group

Role

- To agree direction and assess and support locality delivery of city health and wellbeing strategy taking account of data and intelligence on local health needs.
- To share local best practice activity with key strategic boards.

Membership

Area Leader SE (convenor – Shaid Mahmood)

Health and Wellbeing Improvement Manager SE (Co-ordinator – Bash Uppal)

Clinical Commissioning Group Representative (Dr Dave Mitchell)

Public Health Consultant SE (Victoria Eaton)

Health and Wellbeing Area Lead Member (Cllr P Truswell – tbc)

Adult Social Care Head of Service SE (Julie Bootle)

Frequency of Meetings – bi-monthly

South East Area Health and Wellbeing Forum

Role

- To receive progress updates against city indicators.
- To inform the commissioning process and support intelligent commissioning decisions for the local area.
- To identify any barriers and blockages to progressing local activity.
- To engage communities to help shape services to better meet local need.
- To engage key partners to be responsive to addressing health inequalities.

Membership

LCC SE locality directorate lead officers

SE VCFS organisation representatives

SE Health and Wellbeing Member Champions

SE Housing Service providers

NHS LCHCT

SE Healthwatch representatives

NHS LYPFT rep

SE Police Lead Inspectors

WYF service - SE lead officer/s

Further stakeholders to engage to support key priorities

Frequency of Meetings – maximum of 3 per year

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Community First Panels

Morley South Community First Panel

From an allocation of £33,910 the following grant requests have been submitted by the panel:

Funded Group	Recommended Amount	Paid Amount	Disposition	Final actual spend
Morley Cricket & Sports Club	630.00	630.00	Approved	0.00
Tingley Methodist Church	1,400.00	0.00	Pending	0.00
Morley Rugby Football Club	1,010.00	1,010.00	Approved	0.00
Morley Amateur Operatic Society	1,992.00	1,992.00	Approved	0.00
St peters Church Hall users Group	2,500.00	2,500.00	Approved	0.00
12th Morley Scout Group	800.00	800.00	Approved	0.00
Morley Camping venture	500.00	500.00	Approved	0.00
Newlands methodist Church	400.00	400.00	Approved	0.00
Siegen Close Residents association	420.00	420.00	Approved	420.00
St Andrews Community Hall Steering Group	2,300.00	2,300.00	Approved	2,300.00
St marys United Reformed Church	1,000.00	1,000.00	Approved	0.00
Morley Town AFC	500.00	500.00	Approved	0.00
Morley Bluebell Majorettes	1,290.00	1,290.00	Approved	1,290.00
Morley Murals	500.00	500.00	Approved	0.00
Kidz n co	301.00	301.00	Approved	0.00
Finance and Property Group	600.00	600.00	Approved	0.00
Grand Total	16,143.00	14,743.00		4,010.00

Ardsley & Robin Hood Community First Panel

From an allocation of £50,865 the following grant requests have been submitted by the panel:

Funded Group	Recommended Amount	Paid Amount	Disposition	Final actual spend
Girlguiding Lofthouse	1,250.00	0.00	Pending	0.00
East Ardsley In Bloom	712.20	0.00	Pending	0.00
Hilltop Good Companions	1,500.00	1,500.00	Approved	0.00
Lowry Road In Bloom	1,300.00	1,300.00	Approved	0.00
Tingley TARA Tenants and residents Association	2,350.00	2,350.00	Approved	0.00
East Ardsley United Cricket Club	1,600.00	1,600.00	Approved	0.00
Lowry Road in Bloom	1,000.00	1,000.00	Approved	0.00
Meadows in Bloom	1,000.00	1,000.00	Approved	0.00
Winthorpe Residents Association	1,058.00	1,058.00	Approved	0.00
St gabriel's Youth and Community Group	1,500.00	1,500.00	Approved	0.00
St Gabriels Community Centre	299.00	0.00	Pending	0.00
Robin Hood Residents Association	1,500.00	1,500.00	Approved	1.50
Lowry Road In Bloom	1,500.00	1,500.00	Approved	1,500.00
Christ Church Lofthouse PCC Graveyard Group	1,485.59	1,485.59	Approved	0.00
Silhouettes Majorette Dance Troupe	1,000.00	1,000.00	Approved	0.00
East Ardsley United Cricket Club	1,100.00	1,100.00	Approved	0.00
East Ardsley In Bloom	1,218.00	1,218.00	Approved	0.00
East Ardsley Community Centre Association	1,050.00	1,050.00	Approved	0.00
Tingley Brass Band	1,000.00	0.00	Pending	0.00
Girlguiding Lofthouse	1,250.00	1,250.00	Approved	0.00
2nd Morley East Ardsley Scout Group	1,260.00	1,260.00	Approved	0.00
Grand Total	25,932.79	22,671.59		1,501.50

Status Explained

Pending

'Pending' means the project has only recently been submitted to CDF and needs to be processed, or that the group have not yet returned their grant acceptance form to CDF.

Approved

'Approved' means that the group have returned their grant acceptance, so if it is 'Approved' but without a payment it either means that it is scheduled for payment shortly, or that there is a query relating to the payment details.

Report of Assistant Chief Executive (Citizens and Communities)

Report to: South Leeds (Outer) Area Committee

Date: Monday 15th July 2013

Subject: Outer South Area Committee Well being Budget Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Ardsley & Robin Hood Morley North Morley South Rothwell	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This report seeks to provide Members with:

1. Details of the Wellbeing Budget position.
2. An update on both the revenue and capital elements of the Wellbeing budget.
3. Details of the Activities Fund budget.
4. Details of revenue funding for consideration and approval.
5. Details of revenue projects agreed to date which link to the priorities and actions in the Area Committee Business Plan (Appendix 1).
6. Members are also asked to note the current position of the Small Grants Budget.

Recommendations

Members of the Outer South Area Committee are requested to

- a) Note the contents of the report.
- b) Note the position of the Wellbeing Revenue Budget as set out at 3.0.
- c) Note the revenue projects already agreed as listed in Appendix 1.
- d) Note the capital position outlined in paragraph 3.2.
- e) Note the Activities Fund position detailed in Table 3.
- f) Consider the project proposals detailed in 4.0.
- g) Note the Small Grants situation in 5.0.

1 Purpose of this report

1.1 This report seeks to provide Members with:

- a) Details of the Wellbeing Budget position;
- b) An update on both the revenue and capital elements of the Wellbeing budget;
- c) Details of the Activities Fund budget;
- d) Details of revenue funding for consideration and approval;
- e) Details of revenue projects agreed to date which link to the priorities and actions in the Area Committee Business Plan (Appendix 1);
- f) Members are also asked to note the current position of the Small Grants Budget.

2 Background information

2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities.

2.2 Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items being purchased through Wellbeing funding are completed or purchased.

2.3 Members are reminded that due to the timescales required for the scrutiny and processing of documentation prior to submission to the Area Committee that the deadline for receipt of completed application forms is at least five weeks before an Area Committee.

3.0 Well Being Budget Position

3.1 Revenue funding available for 2013/14

3.1.1 The revenue budget approved by Executive Board for 2013/14 is £183,790.00. **Table 1** shows a carry forward figure of **£63,779.29** and funding of £10,740.18 which is attached to on-going projects that was not spent in 2012/13.

3.1.2 The total amount of revenue funding available to the Area Committee for 2013/14 is therefore **£236,829.11**.

3.1.4 The Area Committee is asked to note that **£175,094.17** has already been allocated from the 2013/14 Wellbeing Revenue Budget as listed in **Appendix 1** and the remaining overall balance is **£61,734.94**.

Table 1 : Revenue Well being Budget		2013/14			
INCOME	183,790.00				
Roll Forward	63,779.29				
Allocated Funding Carried forward from 2011-12	-10,740.18				
TOTAL	236,829.11				
Area Wide Projects					
Sustainable Economy and Culture	8,200.00				
Small Grants Scheme	£5,000.00				
Communications Budget e.g. printing, meetings	£1,000.00				
Financial Fitness Programme	£2,200.00				
Safer And Stronger Communities	£61,032.41				
Support for Community Safety Off Road Bikes	£1,976.00				
Victims Support – Victims Fund	£1,000.00				
Priority Neighbourhood Worker	£20,402.40				
Site Based Gardeners	£35,654.01				
Community Skips	£2,000.00				
Health and Well Being	£36,500.00				
Garden Maintenance Scheme	£33,000.00				
Community Heroes Event	£1,500.00				
International Day of Older People	£2,000.00				
Children and Families	£20,000.00				
Activities for Children and Young People	£20,000.00				
Total Area Wide projects	£125,732.41				
Balance split across four wards	£111,096.70	£27,774.18	£27,774.18	£27,774.17	£27,774.17
RING FENCED AMOUNTS					
		Ward Split			
ADP Theme Project	2013/14	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Sustainable Economy and Culture					
Morley Literature Festival 2012	£10,000.00		£5,000.00	£5,000.00	
Rothwell 600	£8,000.00				£8,000.00
Christmas trees and decorations	£18,625.00	£2,985.00	£4,237.50	£4,237.50	£7,165.00
Enabled Works Disability Access	£1,500.00			£1,500.00	
Total Sustainable Economy and Culture	£38,125.00	£2,985.00	£9,237.50	£10,737.50	£15,165.00
Safer And Stronger Communities					
Community Safety Issues	£4,000.00	£1,000.00	£1,000.00	£1,000.00	£1,000.00
Harwill Estate Grit Bins	£336.76		£336.76		
John O'Gaunts A Frame Ginnel Gates	£3,400.00				£3,400.00
Total Safer and Stronger Communities	£7,736.76	£1,000.00	£1,336.76	£1,000.00	£4,400.00
Children and Families					
Junior Wardens Scheme	£3,500.00				£3,500.00
Total for Children and Families	£3,500.00	£0.00	£0.00	£0.00	£3,500.00
Total spend against projects	£49,361.76	£3,985.00	£10,574.26	£11,737.50	£23,065.00
Balance Remaining (per ward)	£61,734.94	£23,789.18	£17,199.92	£16,036.67	£4,709.17

3.2 Capital

3.2.1 Of the £683,008 capital funding allocated to the Area Committee for 2004/12 a total of £676,743.44 has been committed to date leaving a balance of **£6,264.57**.

3.2.2 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£170,752.00	£170,752.00	£170,752.00	£170,752.00
Allocation to date	£170,013.20	£166,612.11	£169,366.20	£170,751.93
New Balance	£738.80	£4,139.90	£1,385.80	£0.07

3.2.3 Members are asked to note that as the capital expenditure report (Appendix 2 in previous reports) has not changed of late, it will not be included as part of this report going forward. Copies of the document are available on request.

3.3 Activities Fund Delegation

3.3.1 As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Area Committees and the allocation to Outer South Area Committee for 2013/14 is £30,116, rising to £60,232 in 2014/15. Table 3 below outlines Activities Fund position to date and is based on an equal split across all four wards.

Table 3: Activities Fund Delegation 2013/14		Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
		£	£	£	£
INCOME	£30,116.00				
TOTAL	£30,116.00	£7,529.00	£7,529.00	£7,529.00	£7,529.00
Project/Activity					
Mini Breeze Ardsley & Robin Hood	£3,750.00	£3,750.00			
Mini Breeze Morley North & South	£3,750.00		£1,875.00	£1,875.00	
Total	£7,500.00	£3,750.00	£1,875.00	£1,875.00	£0.00
Total spend against projects	£7,500.00	£3,750.00	£1,875.00	£1,875.00	£0.00
Balance Remaining (per ward)	£22,616.00	£3,779.00	£5,654.00	£5,654.00	£7,529.00
TOTAL	£30,116.00	£7,529.00	£7,529.00	£7,529.00	£7,529.00

3.3.2 Members are asked to consider the ward allocation and agree the split. The table below shows the split of the allocation based on 8-17 population by ward.

Table 3: Activities Fund Delegation 2013/14		Ward Split			
Total 8-17 population		8-17 years population			
10080		2666	2464	2355	2595
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
£		£	£	£	£
INCOME	£30,116.00				
TOTAL	£30,116.00	£7,965.20	£7,361.69	£7,036.03	£7,753.08

4.0 Well Being Projects for Approval

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outcomes.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports.

4.3 Members are asked to note that the deadline for receipt of completed application forms is at least five weeks before an Area Committee to allow for processing of the necessary paperwork.

4.4 Members are asked to consider the following projects:-

4.4.1 **Project:** Rothwell Celebrations 2013/14

Organisation: Rothwell Competitive Music Festival 2014

Total Project Cost: £5,000

Wellbeing contribution: £2,000 (revenue)

Ward covered: Rothwell

Project Summary: The 2014 festival will be the fourth annual festival. It attracts amateur musicians of all ages from West Yorkshire and further afield.

The festival gives amateur musicians of all ages the opportunity to perform in public and to receive constructive criticism, encouraging them to continue to improve their music ability and confidence and attracts approximately 200 entrants.

The festival helps the local community flourish in line with the harmonious communities priorities. Rothwell has a good musical reputation and Rothwell Competitive Music Festival plays a major role in this tradition.

The funding will be used to hire two venues over four days and the cost of four professional adjudicators and three accompanists.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority: 'Residents in Outer South have access to opportunities to become involved in sport and culture'.

4.4.2 **Project:** Rothwell Christmas Fayre 2013

Organisation: Rothwell 600

Total Project Cost: £884.95

Wellbeing contribution: £884.95

Ward covered: Rothwell

Project summary: A Christmas Fayre held in Blackburn Hall, Rothwell which consists of stalls and entertainment for children and the local community. This annual Christmas event offers a wide range of stalls selling cakes, chocolates, cards, gifts and balloons all provided by local people. Food and refreshments are served throughout the day and there is a selection of entertainment for children in the form of face painting, Punch and Judy and Santa's Grotto. The event increases footfall to local shops and local stalls.

This scheme was approved in principle by members at the March 2013 meeting.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority: 'Residents in Outer South have access to opportunities to become involved in sport and culture'.

4.4.3 **Project Title: Operation Flame Bonfire Initiative - ASB**

Name of Group or Organisation: West Yorkshire Police

Total Project Cost: £1,063.76

Amount proposed from Well Being Budget 2013/2014: £1,063.76

Ward Covered: Ardsley & Robin Hood and Rothwell

The project is to deliver a proactive prevention campaign from 30th October to 5th November 2013. PCSO's and PC's from the Neighbourhood Policing Team will conduct high visibility foot patrols supported by a leaflet and media campaign aimed at improving resilience around Halloween and Bonfire night.

Wellbeing funding would be used to fund high visibility patrols conducted in target areas, identified through PACT meetings, community consultation, calls for service and intelligence received. Partner agencies will be involved with enforcement in relation to particular problem individuals. The ASB Link Officer will facilitate the flow of information/consultation and action.

The project aims to:

- Reduce ASB in identified areas over the Halloween/Bonfire period
- Provide visible reassurance to the community/reduce crime and the fear of crime
- Collate intelligence in relation to the problem individuals with a view to taking proactive action and tenancy enforcement if required
- Criminal/public order offences and firework offences can be dealt with by having a PC and PCSO on joint patrol
- Improved resilience around Halloween and Bonfire Night

Area Committee/Area Business Plan Key Themes and Action Plan Priorities:

These proposals support the Area Committee priority "Residents in Outer South are safe and feel safe as a result of reduced crime and ASB"

5.0 Small Grants Update

5.1 The following small grants have been approved since the last Area Committee:

Morley Bluebell Majorettes	£225.00
John O’Gaunts Tenants & Residents Association	£500.00
East Ardsley United Cricket Club	£500.00

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Wellbeing budget is secured at Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Community groups submitting a project proposal requesting funding from the Wellbeing budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

6.2.3 A light touch Equality Impact Assessment is carried out for all projects.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Wellbeing City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Wellbeing Budget for capital and revenue will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.1 This report provides an update on work in the Outer South and therefore no risks are identifiable. Any projects funded through Wellbeing budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

7.1 The report provides up to date information on the Area Committee's Wellbeing Budget.

8.0 Recommendations

8.1 Members of the Outer South Area Committee are requested to:

- a) Note the contents of the report;
- b) Note the position of the Wellbeing Revenue Budget as set out at 3.0;
- c) Note the revenue projects already agreed as listed in Appendix 1;
- d) Note the capital position outlined in paragraph 3.2;
- e) Note the Activities Fund position detailed in Table 3;
- f) Consider the project proposals detailed in 4.0;
- g) Note the Small Grants situation in 5.0.

9.0 Background Documents¹

9.1 There are no background documents associated with this paper.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

**Outer South Wellbeing Budget
2013 - 2014**

Budget	Allocation	£183,790.00
	Roll forward	£63,779.29
	Allocated funding carried forward from	-£10,740.18
	TOTAL	£236,829.11

Project	Delivery Organisation	2013/2014 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance to be carried forward 2013/14	
Skips Budget To provide skips for community use.	South East Area Support	£2,000.00			£2,000.00	Community groups undertake clean-ups. Improved streetscene in local neighbourhoods. Increased community pride.
Small Grants Fund a fund for small scale community based projects meeting Area Delivery Plan priorities.	South East Area Support	£5,000.00			£5,000.00	Voluntary and community groups supported through grant aid. Increased range of community activity. Increased community participation. Increased community pride. Delivery of Area Delivery Plan priorities.
Communications budget to enable effective communication and consultation on Area Committee issues.	South East Area Support	£1,000.00			£1,000.00	5 newsletters, Questionnaires, Promotional material. Increased awareness of the Outer South Area Committee. Improved consultation that can inform local projects and plans. Public participation in projects / plans.
Activities for Children and Young People	Children and Young Peoples Working Group	£20,000.00			£20,000.00	Summer activities for young people across the Outer South area. More young people involved in activities over the school holidays. Reduction in complaints of anti social behaviour in the area over the holidays.
Priority Neighbourhood Worker	South East Area Support	£20,402.40			£20,402.40	One worker to help progress NIP projects. Increased social capital through capacity building of small groups and the voluntary sector.

**Outer South Wellbeing Budget
2013 - 2014**

Project	Delivery Organisation	2013/2014 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance to be carried forward 2013/14	
Site Based Gardeners	Parks and Countryside	£35,654.01			£35,654.01	3 full time Gardeners for 1/2 year. Crime reduction. Reducing fear of crime. Increasing voluntary and community engagement. Cleaner safer public green spaces.
Morley Literature Festival 2013	South East Area Support	£10,000.00			£10,000.00	A five day festival with a full programme. Increased community spirit, education and activities for families. Encourage partnership work between the public and private sectors. Engender a stronger community link with the town centre.
Rothwell 600 Celebrations	Rothwell 600 Committee	£8,000.00			£8,000.00	Several events and activities ran by local community groups. Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area. Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.
Garden Maintenance Scheme Morley Elderly Action	Morley Elderly Action	£33,000.00			£33,000.00	Deliver a gardening service to the elderly in the Outer South area. Environmental improvements. People being helped to maintain their homes. Community Safety benefits.
Off Road bikes	South East Area Support	£1,976.00			£1,976.00	Reduction in off road bike offences. Reduction in fear of crime amongst South Leeds residents.
Victims Fund	Victims Support	£1,000.00			£1,000.00	Reduction in the fear of crime and repeat offences through target hardening work.

**Outer South Wellbeing Budget
2013 - 2014**

Project	Delivery Organisation	2013/2014 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance to be carried forward 2013/14	
Community Safety Issues	South East Area Support	£4,000.00			£4,000.00	To enhance Community Safety and tackle emerging issues during the year.

**Outer South Wellbeing Budget
2013 - 2014**

Project	Delivery Organisation	2013/2014 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance to be carried forward 2013/14	
Christmas Lights 2013/14	Leeds Lights	£18,625.00			£18,625.00	Develop community pride through festive activities and provide an attractive town centre that increases footfall and supports businesses.
Community Heroes Event 2014	South East Area Support Team	£1,500.00			£1,500.00	Develop and deliver an awards event for community groups across the outer south area
International Day of Older Persons Event	South East Area Support Team	£2,000.00			£2,000.00	Work with partners to develop and deliver an event for older people that coincides with International Day of Older Persons
Junior Wardens Scheme Rothwell	Groundwork	£3,500.00			£3,500.00	To encourage young people to get involved in their local community and provide a safe, supervised environment for their personal development
John O'Gaunts A Frame Ginnel Gates	Aire Valley Homes Limited	£3,400.00			£3,400.00	Installation of A-Frame Ginnel Gates to deter ginnels being used by vehicles and motorbikes and deter fly-tipping.
Extra Grit Bins, Harwill Estate	Churwell Action Group	£336.76			£336.76	To provide grit bins on the Harwill Estate to enable residents to cope better with adverse weather conditions and improve community safety.

**Outer South Wellbeing Budget
2013 - 2014**

Project	Delivery Organisation	2013/2014 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance to be carried forward 2013/14	
Disability Access and Power Assisted Door Unit	Enabled Works	£1,500.00			£1,500.00	To contribute to the cost of purchase and installation of a 1 stage life for disabled access to the learning and conference suite situated on the upper level of the building. Enabling easy access to all including disabled workers.
Financial Fitness Programme	West Yorkshire Trading Standards	£2,200.00			£2,200.00	To deliver a programme of work to front line staff to support those affected by Welfare Reforms
TOTAL	Projects agreed	£175,094.17	£0.00	£0.00	£175,094.17	
	Balance	£61,734.94			£61,734.94	

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